



AGENDA
TOWN COUNCIL WORK SESSION
TUESDAY, OCTOBER 11, 2022 AT 4:00 PM
COUNCIL CHAMBERS, 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. PERSONS SCHEDULED TO ATTEND

- A. Beth A. Taylor - Mayor
- Cathy D. Pattison - Vice-Mayor
- Mark J. Bloomfield - Council Member
- Holly E. Atkins - Council Member
- Gary L. Gillman - Council Member
- T. Brian Freeman - Town Manager
- Elaine R. HOLETON - Assistant Town Manager
- Sherry G. Corvin - Town Clerk
- Michelle Workman Clayton - Town Attorney
- John Matthews - Deputy Director, Joint Industrial Development Authority (JIDA)
- Bryan Bard - Lieutenant, Wytheville Police Department
- Lonnie Anders - Detective, Wytheville Police Department
- Josh Sharitz - Director of Parks and Recreation
- Deana Kelley - Wytheville Meeting Center
- Shane Terry - Wytheville Meeting Center, Social Media/Marketing Project Coordinator
- Michael G. Stephens - Town Treasurer
- Press (invited) - WYVE/WXBX/WLOY Radio, *Wytheville Enterprise*

2. ITEMS TO BE DISCUSSED

- A. **Approval of Agenda (requires motion and vote)**
- B. **4:00 p.m. - JIDA Deputy Director, John Matthews** - Discussion regarding Housing Summit
- 4:15 p.m. - Wythe County Director of High Schools, Charles DeBord** - Review of a request to waive fees for the use of the pool during the season and for practice
- 4:30 p.m. - Wytheville Police Department, Lieutenant Bryan Bard, Detective Lonnie Anders and Director Josh Sharitz** - Discussion regarding the finalization of the Town Property Trespassing Ordinance and park security
- 4:45 p.m. - Wytheville Meeting Center, Deana Kelley and Project Coordinator Shane Terry** - Discussion regarding Mid-Atlantic Electrification Grant
- 5:00 p.m. - Town Treasurer Michael G. Stephens** - Discussion regarding Personal Property Tax
- C. Review of a draft Technology Zone Ordinance
- D. Review of Peoples Special Exception Permit request

- E. Update regarding the Church Street Trunk or Treat event
- F. Review of a request from Wythe County Public Schools Foundation for Excellence to hold the Sandman Half Marathon and MLK 5K event **(requires motion and vote)**
- G. Review of a request from HOPE, Inc. to hold the Stuffed Strut 5K event **(requires motion and vote)**
- H. Review of a request from Spiller Elementary School to hold the Veterans Day Parade event **(requires motion and vote)**
- I. Review of a request from George Wythe High School to hold the Homecoming Parade **(requires motion and vote)**
- J. Council Member Time
- K. Miscellaneous (if any time permitting)
 - a. Council Committee Assignment Reports
 - b. Assistant Town Manager Time
 - c. Town Manager Report
 - d. (1) Minutes of the September 26, 2022, Council Work Session; (2) Smyth-Wythe Airport Commission Meeting Package; (3) September Building Report

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	John Matthews - Housing Summit

SUMMARY:

Mr. John Matthews, JIDA Deputy Director, will be attending the meeting to talk about the Housing Summit with the Committee.

Recommended Action

No action is required on this matter at this time.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Request for waiver of Recreation Center pool fees

SUMMARY:

Wythe County Director of High Schools Charles DeBord will attend the meeting to review his request for waiver of fees for use of the Recreation Center swimming pool during the swim season and for practice for the swim team members.

Recommended Action

If the Committee decides to approve this request, it will require a motion and vote.



Wythe County Public Schools

SCHOOL BOARD OFFICE
1570 WEST RESERVOIR STREET
WYTHEVILLE, VA 24382
276-228-5411
FAX: 276-228-9192
Wythe.k12.va.us

SCHOOL BOARD
Peggy A. Wagy, Chair
Ann H. Manley, Vice-Chair
Tonya M. Freeman
Lee H. Johnson
Chalmer L. Frye
Steven W. King
Don L. Goode

Future Primum A Nobis
The Future Begins with Us

G. Wesley Poole, Ed.D
DIVISION SUPERINTENDENT

Council Members,

I am Charles DeBord Jr. the new Director of High Schools for Wythe County Public Schools. I am writing to request that members of the swim team receive a waiver for the use of the pool during the season for practices.

Our program has had much success in recent years having produced several state champions and has allowed two students to continue their education at the collegiate level. All of these students have had to pay a monthly membership to use the pool for an average of 6 hours a week. Currently, this is the only VHSL sanctioned activity in Wythe County that athletes must pay to participate.

It is my sincere hope and belief that the more we are able to get young adults involved in activities the more productive they will be as they continue to grow. By charging our students to participate we are adding hurdles to their growth and development, especially on the western and eastern areas of the county.

Would it be possible to meet to start a conversation about allowing our swimmers to use the facility during school sponsored events such as practice and competition without having to pay a monthly membership?

Respectfully,

Charles DeBord Jr.

Director of High Schools

Wythe County Public Schools

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Review of Town Property Trespassing Ordinance

SUMMARY:

Lieutenant Bryan Bard, Detective Lonnie Anders and Director of Parks and Recreation Josh Sharitz will attend the meeting to discuss the finalization of the Town Property Trespassing Ordinance and park security. The ordinance is attached for your review.

Recommended Action

Action on this ordinance will be taken during the regular Town Council meeting.

ORDINANCE NO. 1416

At a meeting of the Town Council of the Town of Wytheville, Virginia, held in the Council Conference Room on the 11th day of October, 2022, at 4:00 p.m.

Present:

Absent:

AN ORDINANCE AMENDING AND REENACTING CHAPTER 9, OFFENSES - MISCELLANEOUS, ARTICLE I. IN GENERAL, DIVISION 1. GENERALLY, SECTION 9-26. TRESPASSING UPON, DAMAGING PROPERTY – TOWN PROPERTY, OF THE CODE OF THE TOWN OF WYTHEVILLE, VIRGINIA

BE IT ORDAINED by the Town Council of the Town of Wytheville, Virginia, that Chapter 9, Offenses-Miscellaneous, Article I. In General, Division 1. Generally, Section 9-26. Trespassing upon, damaging property – Town property, of the Code of the Town of Wytheville, Virginia, be amended and reenacted as follows:

ARTICLE I. IN GENERAL

DIVISION 1. GENERALLY

Sec. 9-26. - Trespassing upon, damaging property, enforcement —Town property.

It shall be unlawful for any person to trespass upon, destroy or damage any property belonging to the town. The Wytheville Police Department shall have the authority to enforce this ordinance in designated recreation facilities, park areas, museum grounds, farmers markets and other designated areas where hours may be prominently posted. The town managers or their designees may grant specific permission for extended uses such as for town authorized special events.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Mid-Atlantic Electrification Partnership Grant

SUMMARY:

The Mid-Atlantic Electrification Partnership Grant is providing opportunities for host locations to install electric vehicle charging infrastructure using the Blink Charging Company. This limited opportunity to participate in the grant is filling up fast and Town staff would like to ensure that the Town does not miss out on this opportunity. The Assistant Town Manager and Town employees, Rosa Jude, Tina Henley, Deana Kelley, Shane Terry, Billy Anderson and James Marshall, have been actively researching electric vehicle infrastructure potential for the Town of Wytheville. Assistant Town Manager HOLETON will share this grant information and Town staff's recommendation for potential electric vehicle charging sites and would like to receive feedback from Town Council on this project. Town staff is requesting authorization to apply for this grant.

Recommended Action

To approve Town staff applying for this grant, it will require a motion and vote.

blink[®]

EV Charging

Solutions



Mid-Atlantic Electrification Partnership

Qualifying States



Virginia



West Virginia



Maryland



Washington D.C.

www.BlinkCharging.com

Section 2, Item B.





Next Steps

blink

MAEP Grant - EV Charger Installation Steps

From early conversations to the initial site walk-through site prep and installation, our team will help you understand where and how to deploy chargers and promote them to EV drivers.



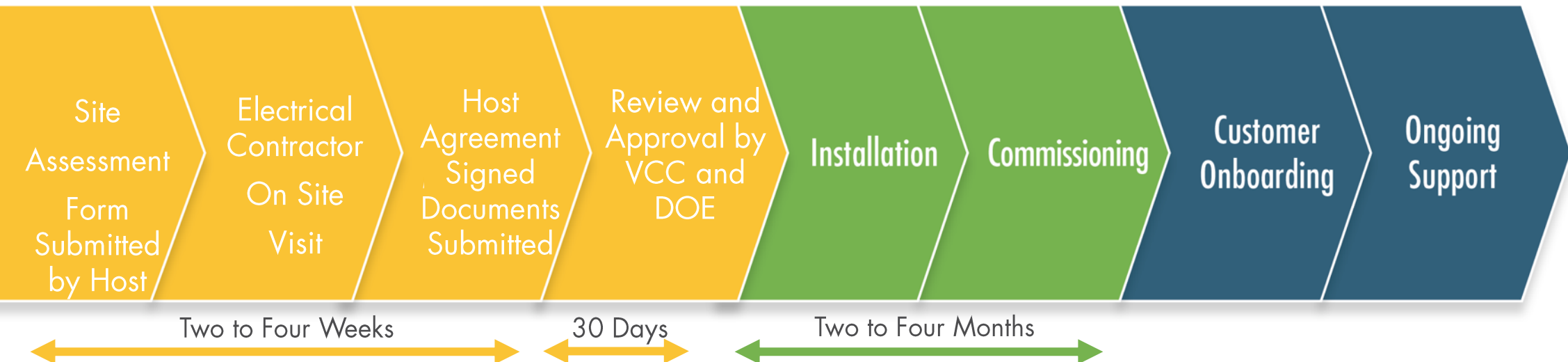
Phase 1 Site Planning and Prep



Phase 2 Installation



Phase 3 Activation



Five to Six Months Total

Depending on installation schedule and equipment availability

Determine Power Availability

Will your site be a good fit for the Mid Atlantic Grant?

No charge site assessment by a licensed electrical contractor

- One of the most significant expenses when adding EV chargers to a site is the 'make ready'
- Typical Make Ready costs include items such as:
 1. Upgrading the available power on site as needed to supply up to 100 amps per charging port
 2. Running power from the source to the chargers
 3. Fees the contractor will pay to your municipality for construction permits
- What does the grant provide to cover construction costs?
 - Up to \$3,500 per charging port
- What if the installation cost quoted is higher than \$3,500 per port?
 - The property host will have the option to:
 1. Pay the difference to Blink after project approval from Virginia Clean Cities and The Department of Energy and prior to the start of construction
 2. Stop the application process at no obligation
- Who pays for the project?
 - The grant is split up into two pieces
 1. The Department of Energy provides funding to support the construction
 2. Blink provides a no charge 15 year lease to the property host, reimburses power, full 15YR warranty

No Charge 15 Year Lease From Blink

Three terms of five years each



Blink Owned Turnkey Solution

Equipment Ownership	Blink
Installation Costs	Blink
Electricity Costs	Blink
Support & Maintenance Costs	Blink
Net Charging Revenue	50% to Blink, 50% to Host
Pricing Controls	Blink
Contract Term	Contract Required
Network Fees	\$12-18/month per port*
Transaction Fee	8%^
Monthly Subscription Fee	\$0

* Paid from gross charging revenue

^ Paid from gross charging revenue



Blink works hard to keep this to a minimum but we do need a bit of information to complete the process

- ✓ Completed site assessment
- ✓ Installation quote
- ✓ Signed Host Agreement
- ✓ Contact sheet
- ✓ Signed & Dated W9
- ✓ One power bill



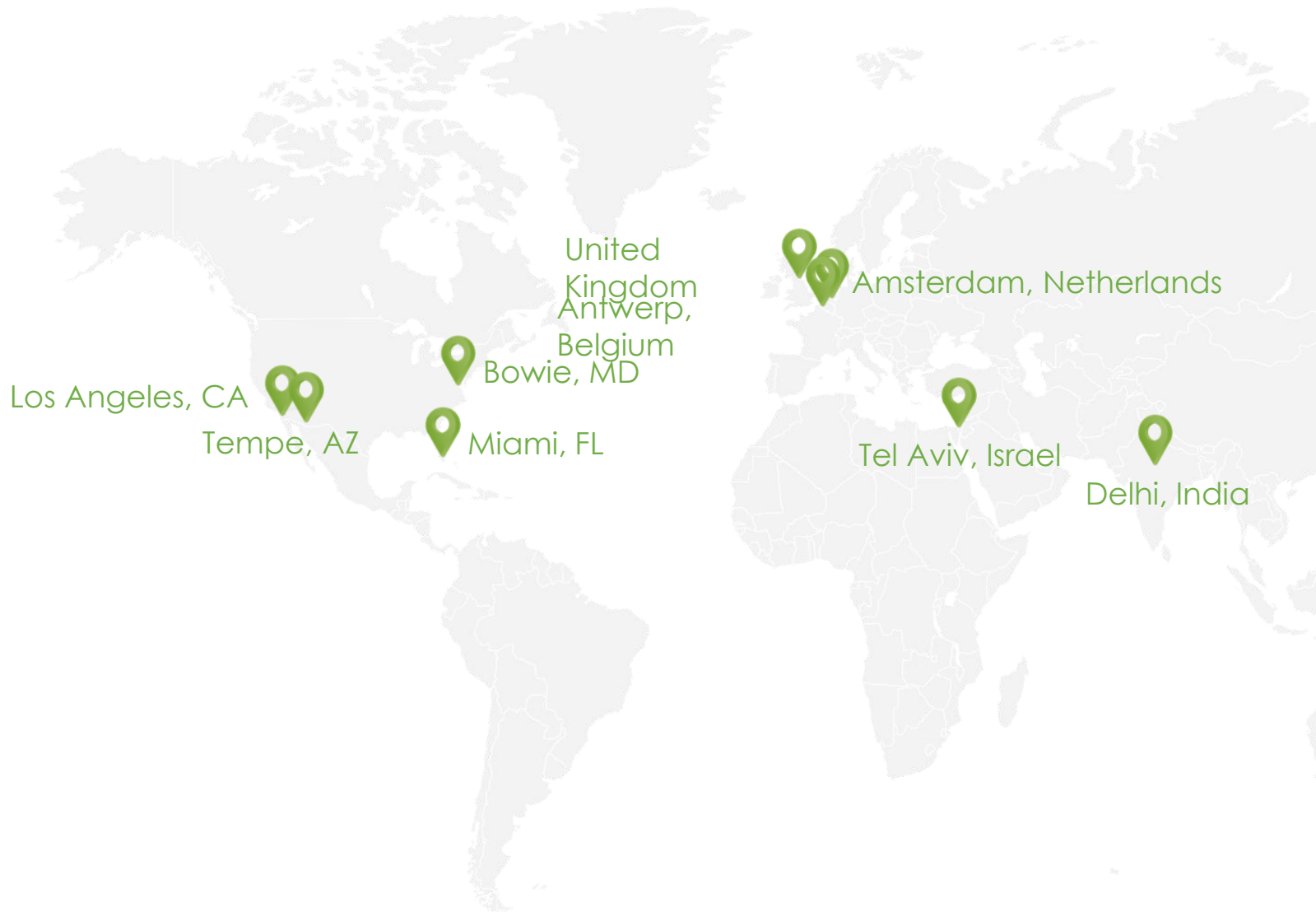
About Blink





The New Blink

Global Expansion with Nine Offices in Five Countries



Founded in 2009

Q4 2020: Successful Equity Raise of \$232 M

Five Acquisitions in Last 18 Months



Named to Forbes 2021 "100 Best Small Companies in America"

48,000+ Chargers Sold/Deployed in the U.S.

423,000+ Combined Active Chargers

450 Employees by 2022

Vertically Integrated

Leading the Charge for Interoperability

Blink Product Overview



Blink IQ 200 Level 2 AC EV Charging Station

Fast 80-Amp Level 2 EV Charging

- Network connected charging stations
- Tracks energy usage and manages driver billing
- Multiple deployment configuration from single advanced unit, dual-port unit, and kiosk/smart configuration
- Flexible Installation: Wall, Pedestal, or Pole Mounts
- Flexible installation on any size circuit breaker from 10 to 100 Amps with 80% output at the port
- Local load management circuit sharing capabilities
- Open ADR 2.0b certified controllable output, supporting utility
- Blink OCPP v1.5 and v1.6J support demand response requests
- RFID, Apple Pay, Google Wallet, and all major credit cards payment methods*

Full IQ 200 Specification available
at BlinkCharging.com.

*Coming soon

BlinkCharging.com • (888) 998.2546



The Blink Network

The Power of Our Software System

Driver Advantages

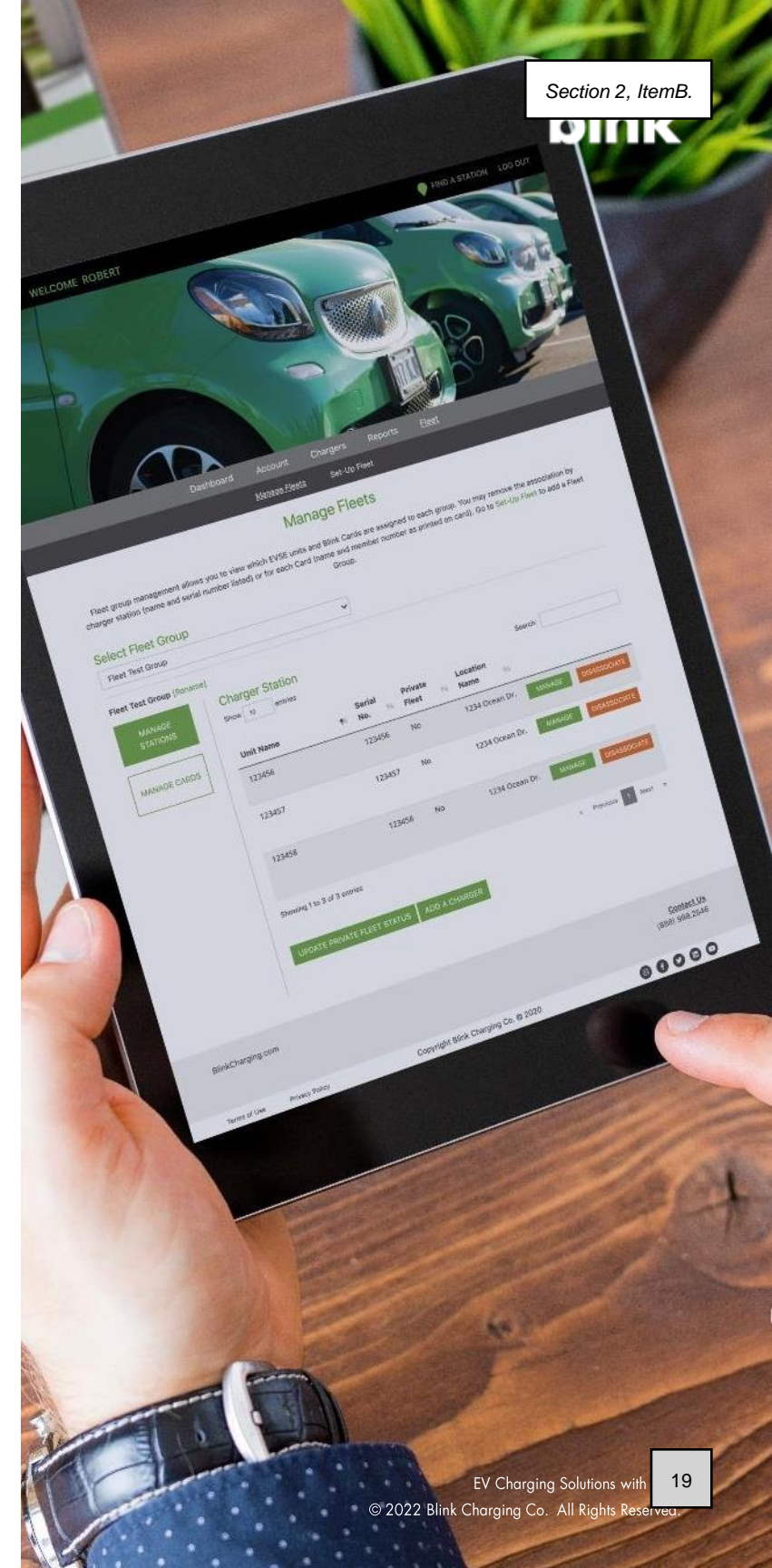
- Real-time view of locations, hours, pricing and availability
- Environmental impact and savings reporting

Host Advantages

- Reporting capabilities include revenue, sustainability reports and more
- Remote EV station monitoring
- Streamlined payment processing
- Integration with Google, Apple, Blink and other popular map applications
- Odometer reading tracking and fleet management controls
- Charging station health monitoring and Level 1 and 2 support
- Flexible pricing controls at the station or user level

Technology & Platform

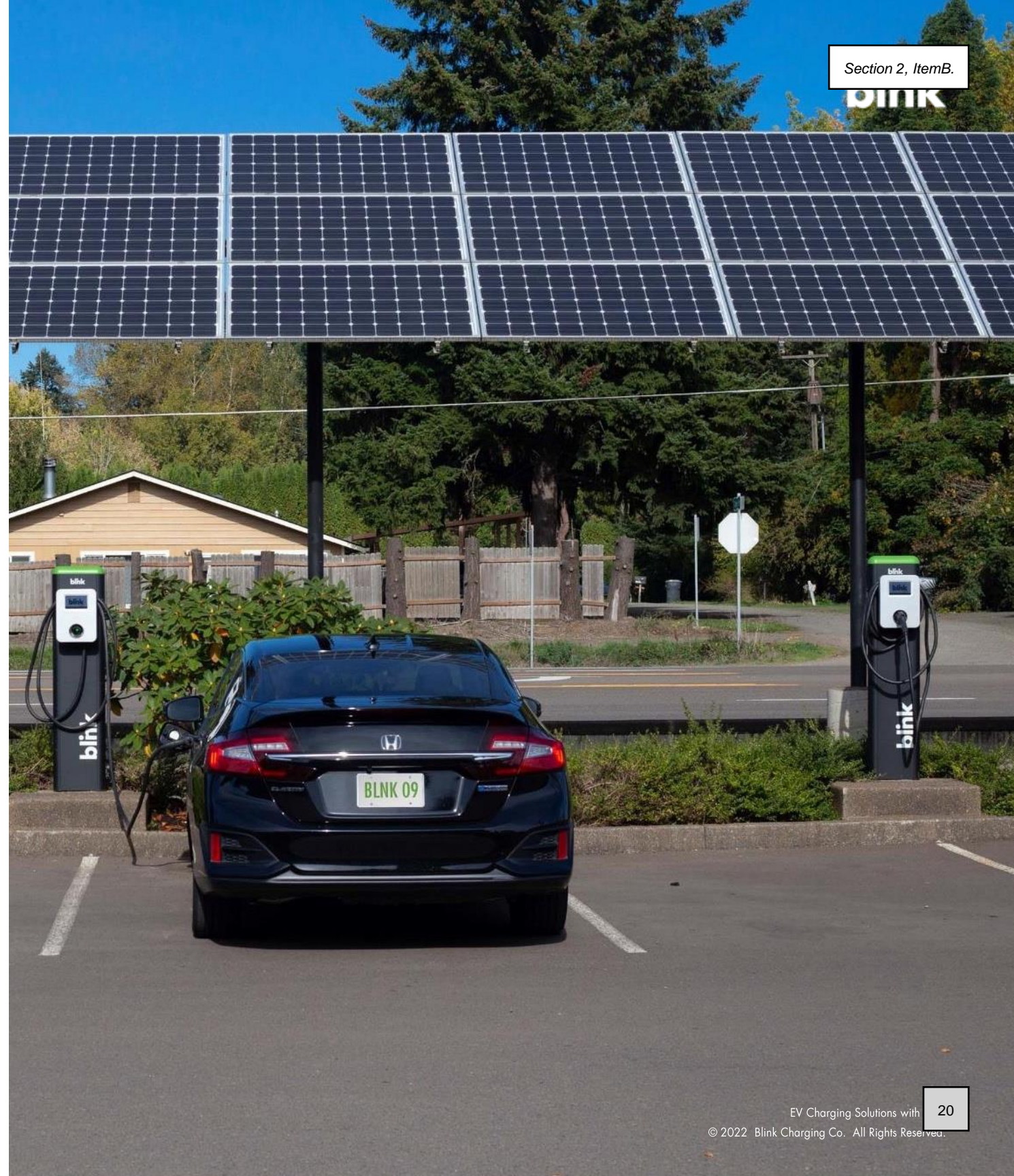
- Open ADR 2.0
- OCPP 1.6J interface to support non-Blink equipment
- Secure enterprise grade infrastructure
- Geographically separated secondary backup systems



Blink is Leading the EV Charge

- The IQ 200 is the fastest Level 2 charger with 19.2kW output
- Blink owns and operates a robust cloud-based network
- Flexible business models for equipment acquisition and installation
- Solutions across both residential and commercial applications

By 2030, the US is estimated to need 13 million charging stations, **will you be hosting them?**



blink[®]

**Let's Get
Started!**

Andrew Hillman
Sales Executive
blink

P: (305) 521-0200 x 406

C: (805) 825-9415

ASHillman@BlinkCharging.com

Blink Charging

605 Lincoln Road, 5th Floor
Miami Beach, FL 33139

NASDAQ:BLNK

www.BlinkCharging.com



Appendix



Host Resource Library

Get the most out of your Blink charging stations and find answers to frequent questions online anytime at BlinkCharging.com/WeLoveHosts

- Host Network Guide
- Employee FAQ
- EV Driver FAQ
- IQ 200 Instruction Manual
- Announcements & Social Media Posts
- EV 101
- Instruction Manuals
- How to Use a Blink Kiosk
- Spanish and French Translations



Leaders in the EV Industry



Founder & Chief Executive Officer

Michael D. Farkas is the visionary, Founder, Executive Chairman and CEO of Blink Charging, a leading owner/operator of electric vehicle(EV) charging in the United States.



President

Brendan Jones brings nearly 30 years of automotive and electric vehicle experience to Blink. His extensive industry knowledge coupled with his leadership skills is a valuable asset as the company continues its rapid growth.



Chief Financial Officer

Michael Rama joined Blink following nearly a decade with NV5 Global, where he served as an executive. Mr. Rama has nearly 30 years of experience in construction, development, and real estate management.



Chief Technology Officer

Harjinder Bhade has established himself as a thought leader in the technical field of EV charging and energy storage, building and leading highly motivated and effective teams.



General Counsel

Aviv Hillo, Esq. is a skilled international business lawyer with an established track record of 20+ years both in Israel and the U.S., handling cross border transactions and litigations.



Sr. Vice President Sales and Business Development

Mike Battaglia brings over 25 years of automotive and technology experience. His track record of building high performing sales teams with a focus on key performance metrics are a critical asset to Blink's sales success.



Managing Director, Blink Holdings B.V.

Miko De Haan is an advocate for clean energy. He joins Blink Charging as Managing Director for blink Holdings B.V., company overseeing Blink's European operations.



VP of Marketing and Public Relations

Rebecca Gutierrez brings to Blink nearly twenty years of marketing and public relations experience and more than a decade of practical experience marketing for architecture, engineering, and construction industries.



VP, Grants, Business Development & Account Manager

William Policastro joined the Blink Charging leadership team during the acquisition of U-Go Stations, Inc., a Pennsylvania corporation focused on DC fast charging, for which he was President & CEO for 11 years.



Chief VP, Grants Operation

David Soens, David comes with over a decade of experience in EV charging infrastructure, equipment deployment, and grant operations.



VP, Fleet Solutions

Amy Dobrikova is a leader in the fleet industry with experience launching fleet programs across the auto industry. Amy is responsible for expanding the Blink product line and services to better serve public and private fleets.



VP, General Manager, Blink Mobility

Michael Uribe is a seasoned professional with nearly 11 years' experience in the field of car sharing. He brings his expertise in group mobility programs to Blink Mobility's leadership team.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Personal Property Tax Rate

SUMMARY:

Town Manager Freeman will lead a discussion with the Committee members regarding the Town's Personal Property Tax Rate.

Recommended Action

There is no action required by the Council at this time.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Technology Zone Ordinance

SUMMARY:

The Town's Technology Zone expires December 31, 2022, and it can be renewed for 10 years, if the Council so desires. Please find attached an ordinance that will continue the Town's current Technology Zone through December 31, 2023. Town Manager Freeman will review the ordinance with the Committee members.

Recommended Action

Action on this ordinance will be taken during the regular Town Council meeting.

ORDINANCE NO. 1415

At a regular meeting of the Town Council of the Town of Wytheville, Virginia, held in the Council Chambers on the 11th day of October, 2022, at 6:00 p.m.

Present:

Absent:

AN ORDINANCE AMENDING AND REENACTING CHAPTER 2, ADMINISTRATION, ARTICLE VIII. TECHNOLOGY ZONE, SECTION 2-242. TAX INCENTIVES FOR TECHNOLOGY BUSINESSES, OF THE CODE OF THE TOWN OF WYTHEVILLE, VIRGINIA

BE IT ORDAINED by the Town Council of the Town of Wytheville, Virginia, that Chapter 2, Administration, Article VIII. Technology Zone, Section 2-242. Tax Incentives for Technology Businesses, of the Code of the Town of Wytheville, Virginia, be amended and reenacted, as follows:

CHAPTER 2

ADMINISTRATION

ARTICLE VIII. TECHNOLOGY ZONE

Section 2-242. Tax incentives for technology businesses

(a) A qualified technology business is a business which meets each of the following criteria:

- (1) The business must constitute a technology business as set forth within Section 2-241 herein;
- (2) The business must not be operating under a certificate of public convenience issued by the Virginia State Corporation Commission;
- (3) The business must not be engaged in the provision of a utility service as that term is defined within Section 14-31 of the Town Code;

(4) At the time of application, any qualified business must certify that it expects to be engaged in such business throughout the entire or remaining portion of the tax year for which an incentive is sought; and,

(5) The business must have submitted an application for qualification to the Town Treasurer, on or before March 1 of the tax year for which a reduction of taxes is sought under this section. A separate application shall be required for each tax year. A business seeking to obtain a reduction of taxes under this section shall have the burden of demonstrating, to the satisfaction of the Town Treasurer, that it meets the definition of a technology business and that it meets all applicable criteria for a reduction.

(b) The following incentives, in the form of reduction of taxes owed, shall be available to qualified technology businesses:

(1) For a qualified technology business whose gross receipts from a technology business subject to licensure are \$50,000 or less, any license fee which would otherwise be required by this chapter shall be reduced by 100 percent.

(2) A qualified technology business whose gross receipts from a technology business subject to licensure are more than \$50,000 shall receive a 50 percent reduction of any taxes owed pursuant to this chapter.

Where a qualified technology business license tax is determined, the Town Treasurer shall determine the appropriate reduction based on the actual tax owed by the business for a tax year.

(c) Except as otherwise specifically provided, nothing set forth within this section shall affect a qualified technology business status or classification for tax purposes, its obligation to report gross receipts and to file tax returns, or to pay any license issuance fees or local taxes under this chapter. Nothing contained in the section shall relieve any qualified technology business from its obligation to comply with the requirements of this ordinance.

(d) The tax incentives provided by this section shall be available for the tax year beginning on January 1, 2012, through the tax year ending on **December 31, 2032**, (“program period”). A qualified technology business shall receive the applicable tax reduction for no more than three years during the program period.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Peeples Special Exception Permit

SUMMARY:

Please find attached a copy of a draft Special Exception Permit for Kenneth G. and Jennifer D. Peeples to use property located on the north side of North Fourth Street between Tremough Drive and Fairfield Lane as pasture for four (4) horses, in an R-3 Residential District. Assistant Town Manager Holeyton will review the stipulations of this draft Special Exception Permit with the Committee members.

Recommended Action

Action on this Special Exception Permit will be taken during the regular meeting.



**TOWN OF WYTHEVILLE, VIRGINIA
NOTIFICATION OF APPROVAL
OF APPLICATION FOR
SPECIAL EXCEPTION PERMIT**

Pursuant to the authority of Section 16-3 of the Town of Wytheville Zoning Ordinance and subsequent to public hearings conducted by the Town Council and the Planning Commission, Kenneth G. and Jennifer D. Peeples are hereby granted a Special Exception Permit to use property located on the north side of North Fourth Street between Tremough Drive and Fairfield Lane, Tax Parcel 24A-1-49, as pasture for four (4) horses, in an R-3 Residential Zoning District, with the following stipulations:

- a. The number of horses on this property shall be limited to four (4) at any time.
- b. The Special Exception Permit shall be issued only to Mr. Kenneth G. Peeples & Ms. Jennifer D. Peeples, and shall be nontransferable.
- c. The horses shall never have access to the creek on the property. Grazing shall only be permitted on the land as indicated on the attached plat.
- d. The Special Exception Permit shall be reviewed annually.
- e. Failure to comply with these conditions shall be grounds for rescinding this Special Exception Permit.

Approved this 11th day of October, 2022.

Beth A. Taylor, Mayor
Wytheville Town Council

George F. Wittwer, Chairman
Wytheville Planning Commission

T. Brian Freeman
Town Manager

ATTEST:

Sharon G. Corvin, CMC, Clerk of Council

(Seal)

ZEXC-22-1

Special Use Exception Permit Application

Status: Active

Date Created: Jul 20, 2022

Applicant

Kenneth Peebles, Jr.
hilltopautosalesandservice@gmail.com
490 Tremough Dr.
Wytheville, VA 24382
276-620-5317

Information Regarding Special Exception Permits

A special exception means a special use, which is a use not permitted in a particular district except by the issuance of a special exception permit granted under the provisions contained herein. The granting of a special exception permit shall be made under suitable regulations and safeguards as may be established by the Town Council who must consider in granting a special exception permit its relation to the public health, safety, morals, and general welfare of the community.

The Planning Commission may recommend, and the Town Council may adopt at its discretion, suitable regulations, safeguards, requirements, or physical conditions or improvements which must be completed within a set timeframe of the granting of the special exception permit; and, if the regulations, safeguards, requirements, or physical conditions or improvements are not met within the set time, the special exception permit will be considered to be revoked and the use in violation of the Zoning Ordinance.

Applications for a special exception permit shall be made to the Zoning Administrator who shall forward them to the Planning Commission for review. The application for a special exception permit shall include all matters of pertinent information that may be required by the Town Council, Planning Commission, and Zoning Administrator in the course of their review.

The Planning Commission shall conduct a public hearing at its discretion in the manner normally prescribed by law and shall forward its recommendation to the Town Council for their review. Likewise, the Town Council shall conduct a public hearing at its discretion on the matter, in a manner prescribed by law, and shall accept, deny, or modify their recommendation in any manner they deem appropriate in their sole discretion.

Acceptance of Terms

Kenneth G. Peeples, Jr.
07/20/2022

Applicant Information

Name of Applicant

Kenneth & Jennifer Peeples

Does the applicant own the property where the Special Exception is sought?

Yes

If the applicant is not the owner of the property, a description of the relationship between the applicant and the property owner is required.

Location & Property Information

Select the Zoning District for which the Special Exception is being requested.

R-3 Residential

Zoning Overlays

No, there are no zoning overlays

Acreage of the site

5.671

Can site meet the development standards?

Yes, the site will meet zoning standards

Tax Map Parcel Number(s) of Site

24a-1-49

Parcel Street Address or Location

490 Tremough Dr. Wytheville, VA

Special Exception Details

Describe the intended use as it relates to this request. Describe any improvements or structures which are proposed for this property.

Pasture for grazing for 4 horses

Is grading proposed to meet the end goals?

No, no grading is proposed

Describe proposed new water and sewer connections needed or modifications to water and sewer service.

None

New or improvements to site access?

No, already have good site access

Certification and Signature

Signature

Kenneth G Peeples, Jr.
07/20/2022

Attachments



24A-1-49 - Near 490 Tremough Drive - Peeples Farms LLC Horse Pasture Special Exception - Site Plan.JPG

Uploaded by John Woods on Jul 21, 2022 at 8:57 am

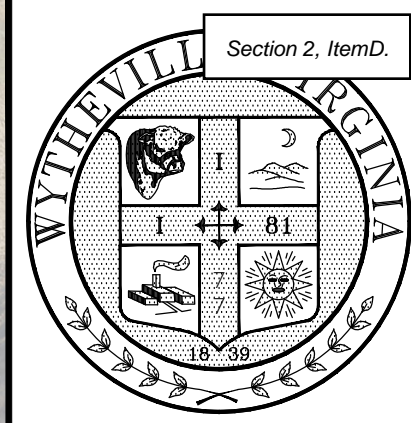
docx

24A-1-49 - Near 490 Tremough Drive - Peeples Farms LLC Special Exception Horse Grazing Narrative.docx

Uploaded by John Woods on Aug 18, 2022 at 2:37 pm



Shaded area represents property
subject to the requested Special Exception Permit
Tax map no. 24A-1-49



Special Exception Permit Area Map

PEEPLER'S FARM LLC.
TAX MAP NO. 24A-1-49
 TOWN OF WYTHEVILLE, VIRGINIA :
 WEST WYTHEVILLE MAGISTERIAL DISTRICT

Special Exception Permit
 Drawn By: BJA
 Date: 08-16-2022
 Scale: 1" = 100'

Sheet
1 of 1

Staff Report:

Peeples Farms LLC – Horse Pasture

Property Address: Near and Behind 490 Tremough Drive.
Tax Map Parcels: #24A-1-49.
Current Zoning: Partial R-2 Residential and Partial R-3 Residential.

Request:

A request for a Special Exception Permit to graze up to 4 horses on the

Site Conditions:

The conditions at the site were as follows when inspected by the Zoning Administrator:

1. Fences around the parcel appear to be sturdy and in good repair.
2. The pasture area was generally well groomed.
3. The existing barn appears to be in good condition.
4. Two horses were grazing in the pasture.

Special Exception Permit History for the Parcel:

1. The previous owner of the property was granted a Special Exception Permit to graze up to 12 cattle on this parcel and on an adjacent 11+ acre parcel. Fences were installed and well maintained by the previous owner of the property. When the property was sold, the previous Special Exception Permit became null and void. The new owner, (Peeples Farms LLC) was informed that a new Special Exception Permit would be required to continue to graze large animals on the property. This application represents the new owner’s efforts to secure the required Special Exception Permit.

Public Comment Received:

As of August 25, 2022, the only comment received was from a resident of the Fairfield Glade Community, who expressed concern that the new owners should obtain a Special Exception Permit to continue to use the property for grazing. This resident also noted that the horses and cattle that have been grazing on the land were not a problem and that they enjoyed watching them from their home.

Recommendations

The proposed use of the site to graze up to 4 horses is very similar to the use previously granted a Special Exception Permit. Approval of this use would be consistent with previous Special Exception Permit issued for the site.

Site Photos



Photo #1: The view from Fairfield Glade showing the visual scale of the pasture with horses. The gray and white home is the home of the applicant.



Photo #2: In this view, the pasture is located behind the rail fence in the center of the image. The site is difficult to see from this area.



Photo #3: The view from Tremough Drive looking past the applicant’s home. The pasture is behind the rail fence at the back of the parcel where the applicant’s residence is located.



Photo #4: This photo shows the gated entrance to the parcel that includes the pasture and barn.



Photo #5: This photo shows the existing barn and a typical view of the fencing that surrounds the horse pasture.



Photo #6: This photo shows the access area from Tremough Drive with the existing barn visible in the background.

John Woods

From: Sharon Hackler <sharonhackler53@gmail.com>
Sent: Thursday, August 25, 2022 3:50 PM
To: jwoods@wytheville.org
Subject: Special exception permit

Hi John. This is Sharon Hackler and I wanted to touch base with you regarding the special exception permit for the Peeples. We saw in the minutes that they are requesting the permit for the smaller parcel which is 24a-1-49. I'm not sure if you would want to suggest to them that they request it for the bigger parcel also since they are letting the horses in this field or emphasize to them during the public hearing that this is the only parcel that they are permitted to have animals on. You can probably view it for yourself late morning or midday. As we have noted numerous times, we are not opposed to the cows or horses but it seems they are blatantly doing what the town has advised them is nonconforming. Thanks and have a good rest of your day.

Sharon

Sent from my iPad=

From: [denise.clay](mailto:denise.clay@wytheville.org)
To: jwoods@wytheville.org
Subject: Planning & Commission re Tax Parcel 24a 1-49
Date: Tuesday, September 6, 2022 2:25:38 PM

Sept 6, 2022

Thank you for the opportunity to submit my comment regarding the request of Kenneth and Jennifer Peebles for a Special Exception Permit to use property located on the north side of North Fourth Street between Tremough Drive and Fairfield Lane Tax Parcel 24s 1-49 as pasture for four horses.

First of all, our neighbors should have reasonable use of their properties which is of great importance to each of us. This should be the goal of our community.

I have been told by neighbors that have lived here long before me that at one time nearly everyone on the street had horses. For as long as I have lived on Tremough Drive I have enjoyed my bovine and equine neighbors.

The addition of cattle, sheep and horses to our neighborhoods is what makes Wytheville unique. They keep us tied to our history as well as the land.

Having horses, cattle, or sheep as neighbors allows children to learn many important lessons. Responsibility, compassion, technical jobs that can serve them for life and keep them in our community, and an appreciation for God's creation just to name a few.

Having livestock in our neighborhood also builds relationships within the community since they require many services and products.

On a personal note, the horses mentioned have never caused a nuisance. To the contrary, seeing them early in the morning as steam rises from their bodies provides a peaceful way to start my day and makes me appreciate our town. As the sun sets, seeing them graze peacefully reminds me no matter the current "crises", calmness still abounds.

Sincerely,

Denise Clay
545 Tremough Drive
Wytheville, Va 24382

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Trunk or Treat Event

SUMMARY:

As the Committee is aware, Church Street will be closed for a Trunk or Treat Event on October 31, 2022, from 5:00 p.m. to 8:00 p.m. Assistant Town Manager Holeton will update the Committee regarding this event.

Recommended Action

There is no action required by the Council at this time.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Sandman Half Marathon and MLK 5K Run

SUMMARY:




The Town has received a request from the Wythe County Public Schools Foundation for Excellence to conduct a Sandman Half Marathon and MLK 5K Run on Saturday, January 14, 2023. The Safety and Events Committee has reviewed the request and their recommendation will be presented at the Work Session. Assistant Town Manager Holeton will review this request with the Committee.

Recommended Action

Action on this request will require a motion and vote.

EVEN-22-10

Submitted On: Sep 24, 2022

 Ami Scott
 276-620-3708
 foundation@wythek12.org

GENERAL GUIDELINES

SUBMITTAL DEADLINE: ALL applications must be submitted at least 60 DAYS PRIOR to the date of the event/street closure. In the event your application is within the 60 day period there will be no guarantee of approval due to the limited time that will be available for proper arrangements **PROCESS:** Once received by staff, the application is reviewed by the Safety and Events Committee. The Committee makes a recommendation to the Town Council. The Town Council makes the final decision regarding the application. The applicant is then notified of the approval or disapproval of the request. The 60 Days notice is required because the Committee only meets once a month and the Town Council only meets once every two weeks.

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance. These volunteers will help ensure a safe event. The Town's Public Safety Department can provide vests if needed. These civilian volunteers are required to wear safety vests.

VOLUNTEER ASSISTANCE

Yes, we WILL PROVIDE adult volunteers to help with this event.

Please check the box to indicate that you understand the General Guidelines and process for review and approval of this application.

true

Contact/Applicant Information

Organization Name or N/A

Wythe County Public Schools Foundation for Excellence

Organization phone number

276-228-5411

Primary Contact Name

Ami Scott

Primary Contact Cell Phone

276-620-3708

Primary Contact Email

foundation@wythek12.org

Secondary Contact Name

Amanda Gillman

Secondary Contact Phone

276-620-0744

Secondary Contact Email Address

amanda.gillman@wythek12.org

Event Information

Event Type

5K

Event Name

Sandman Half Marathon and MLK 5K

Event Description

The Foundation for Excellence would like to hold it's annual Sandman Half Marathon and MLK 5K in Wytheville again this year

Event Begin Date

01/14/2023

Event End Date

01/14/2023

Event Begin Time

9AM

Event End Time

12PM

Is this the first time that you have sponsored this event?

NO

If you have held the event before, are you providing location or types of activities from last year?

Section 2, Item F.

NO

ROUTE & STREET CLOSURE INFORMATION

Please select a route below or upload a map of the event route or street closure limits in the attachment section.

2. "Chautauqua" Route (Begin in front of the Fourth Street Civic Center on Fourth Street, turn right on Spring Street, turn right on 11th Street, turn right on Withers Road (turns into Calhoun Street), turn right on Railroad Avenue, turn right on 20th Street, turn right on Spring Street, turn right on Fourth Street and return to the Fourth Street Civic Center.)

--

4. "Smallest Church" Route (Begin at Wytheville's Smallest Church on Nye Road, turn left on Bob Spring Road, turn right on Lover's Lane, turn right on Nye Road, run past the church for .5 mile, turn around and return to Wytheville's Smallest Church.)

--

How many adult volunteers will be provided for this event?

10

How many loaner safety vests do you need?

8

Will food for sale or food trucks be at the event?

YES

Will the event use a Town park or facility in conjunction with the street closure event?

YES

Will tents or stages be set up in coordination with the event?

NO

1. "WCC Route" (Begin at the Wytheville Community College property, proceed on East Main Street, turn right on 11th Street, turn right on Peppers Ferry Road, turn right on Community Boulevard and return to the start line at the College.) (Permission will, also, be needed from WCC.)

--

3. "Spiller" Route (Begin at Spiller School marquee sign on Tazewell Street, turn right on Ridge Road, turn left on Fisher Road, turn right on Mountain View Drive, turn right on North 17th Street, go through the Loretto subdivision, turn right on Peppers Ferry Road, turn left on 11th Street, turn right on Withers Road, turn right on Church Street, continue across Main Street to Tazewell Street, cross Monroe Street, continue on Tazewell Street and finish in front of Spiller School marquee sign.)

--

5. Other Route

true

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance volunteers.

Civilian volunteers will be required to wear safety vests to assist with traffic control. Subject to availability, Wytheville Public Safety may provide loaner safety vests. Will you be able to provide safety vest or will you need Wytheville Public Safety Department to provide loaner vests for your volunteers?

We can provide some, but not all safety vests for this event.

The event organizer is required to have liability insurance. Have you purchased liability insurance? Proof of liability insurance is required prior to final approval.

YES

Alcohol Sales. Will alcohol be sold or distributed as part of the event?

NO

Will anything be sold at the event?

YES

Will the event require assistance with trash or recycling?

NO

Will connection to electricity or generators be needed?

YES

DIGITAL SIGNATURE: I am signing this application as the event coordinator and I understand that I am responsible for ensuring that any special directions and/or conditions provided by the Town and attached to this permit for street closure and/or special event must be followed. I understand that it is my responsibility to ensure that the organization has obtained any permit or license that may be required as it relates to local, state and federal laws as it relates to the event that I am sponsoring.

Select the box to provide a digital signature for this application

true

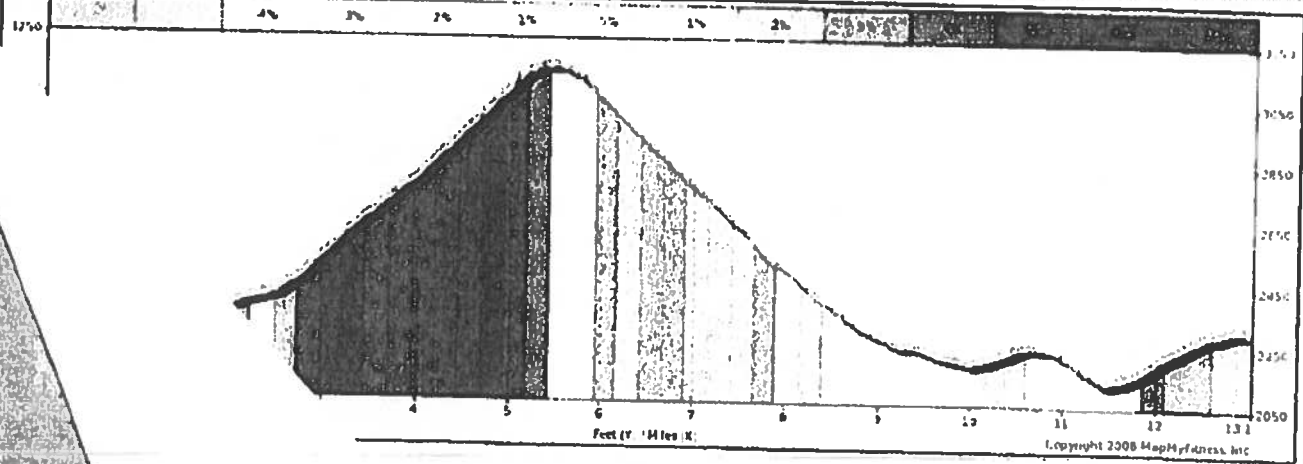
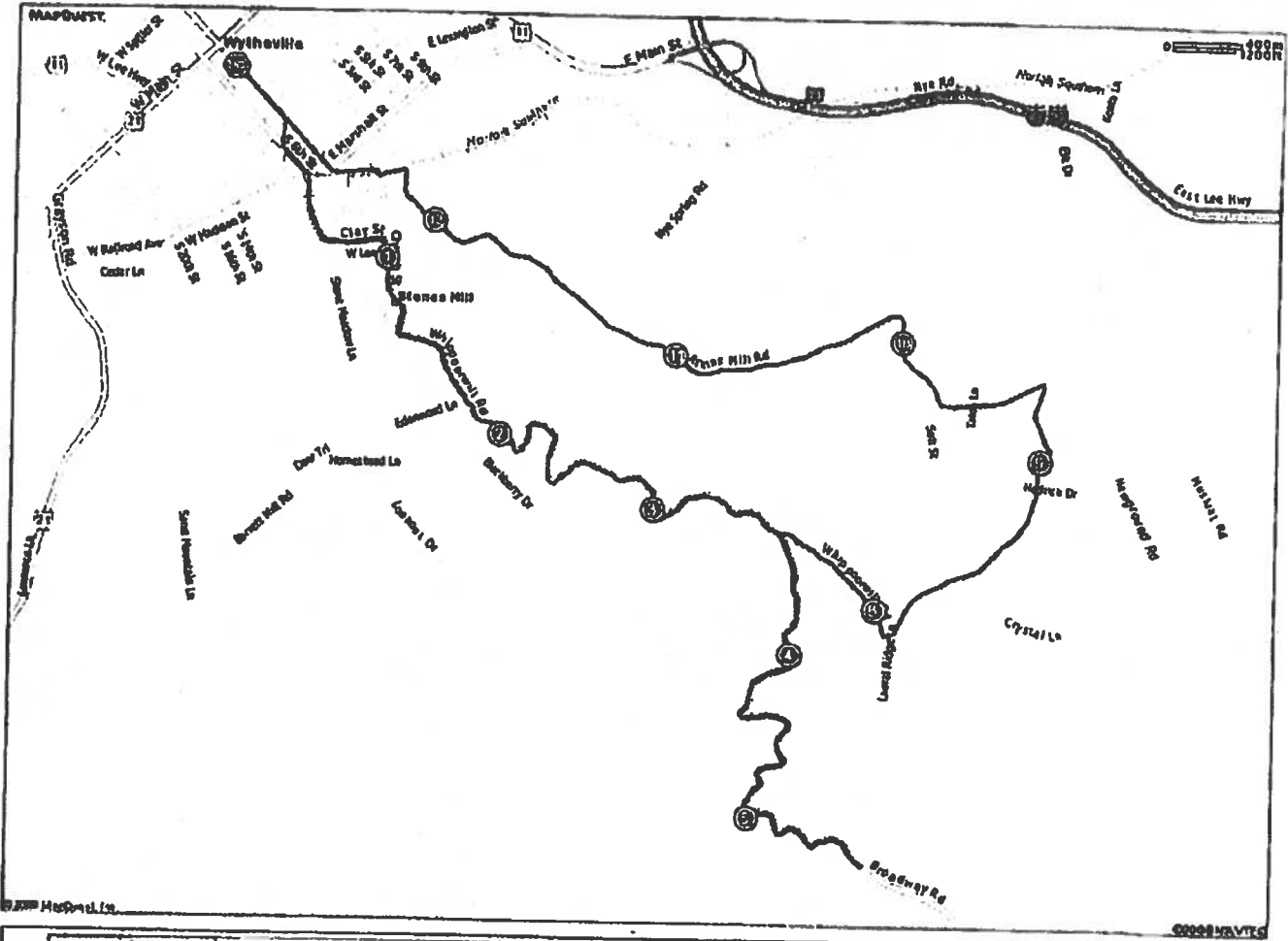
Signs for Sand Man	Location
Start/Registration	4th Street Civic Center
1 Turn right	Corner of 4th and Calhoun
2 Turn left	Corner of Calhoun and 6th
3 Turn right	at railroad crossing, bearing right on Madison
4 Turn left	at bridge, corner of Church/Clay and Whippoorwill
5 Turn right	at intersection of Whippoorwill and Broadway FOR ALL HALF MARATHON RUNNERS
6 Go straight	at intersection of Whippoorwill and Broadway FOR 9 MILE RUNNERS
7 Turn around	at High Rocks parking lot, top of mountain
8 Turn right	at intersection of Broadway and Whippoorwill
9 Turn left	at intersection of Whippoorwill and Atkins Mill Road
10 Turn right	at intersection of Atkins Mill Road and Railroad Ave/S. 3rd St.
11 Go straight	at intersection of S. 3rd St and Marshall Street
12 Turn left	at intersection of S. 3rd St. and Withers Road
13 Go straight	at intersection of Withers and Union Street
14 Turn right	at intersection of Withers and 4th Street
Finish	at 4th St Civic Center
scattered throughout:	
Mileage markers 1-13	
Caution: Runners on road	
You're almost there, or other encouraging signs	
Sponsor signs	



Wytheville Extreme Half Marathon

Distance: 13.05 mi Location: Wytheville, Virginia

ROUTE DESCRIPTION:
No Description Provided



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<http://www.mapmyrun.com/run/united-states/va/wytheville/957126769183726429>
 *Elevation values on this map may differ slightly from values reported on the route engine.



Wytheville Extreme Half Marathon
 Distance: [1] 13.05 mi Location: Wytheville, Virginia

ROUTE DESCRIPTION:
 No Description Provided

AT	FOR	NOTES
0.28 mi	525ft	Turn right at Cathoun St
0.38 mi	726ft	Turn left at S 6th St
0.5 mi	749ft	Turn right to stay on S 6th St
0.64 mi	1727ft	Continue onto W Clay St
0.97 mi	1857ft	Continue onto S Church St/ State Route 640
1.32 mi	2mi 1324ft	Turn left at State Route 640/ Whippoorwill Rd
3.57 mi	3mi 5235ft	Sharp right at State Route 720/ Whippoorwill Rd

AT	FOR	NOTES
7.58 mi	1mi 4205ft	Sharp right at State Route 720/ Whippoorwill Rd
9.38 mi	2mi 5042ft	Turn left at Atkins Mill Rd/ State Route 640
12.31 mi	628ft	Turn left at E Railroad Ave
12.43 mi	3534ft	Turn left at S 4th St
13.1 mi	-	Stop

© MapMyFitness LLC. All Rights Reserved. 2005-2008 | View more maps online at:
 Find this route online at <http://www.mapmyrun.com/run/united-states/vir/wytheville/991128788183726429>
 Distance values on this map may differ slightly from values reported on the route engine.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	HOPE, Inc. Stuffed Strut 5K Run

SUMMARY:


The Town has received a request from Hope, Incorporated to conduct a Stuffed Strut 5K Run on Thursday, November 24, 2022, from 7:00 a.m. to 9:00 a.m. The Safety and Events Committee has reviewed the request and their recommendation will be presented at the Work Session. Assistant Town Manager Holeton will review this request with the Committee.

Recommended Action

Action on this request will require a motion and vote.

EVEN-22-11

Submitted On: Sep 26, 2022

 Andy Kegley
 276-228-6280
 akegley@wythehope.org

GENERAL GUIDELINES

SUBMITTAL DEADLINE: ALL applications must be submitted at least 60 DAYS PRIOR to the date of the event/street closure. In the event your application is within the 60 day period there will be no guarantee of approval due to the limited time that will be available for proper arrangements **PROCESS:** Once received by staff, the application is reviewed by the Safety and Events Committee. The Committee makes a recommendation to the Town Council. The Town Council makes the final decision regarding the application. The applicant is then notified of the approval or disapproval of the request. The 60 Days notice is required because the Committee only meets once a month and the Town Council only meets once every two weeks.

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance. These volunteers will help ensure a safe event. The Town's Public Safety Department can provide vests if needed. These civilian volunteers are required to wear safety vests.

VOLUNTEER ASSISTANCE

Yes, we WILL PROVIDE adult volunteers to help with this event.

Please check the box to indicate that you understand the General Guidelines and process for review and approval of this application.

true

Contact/Applicant Information

Organization Name or N/A

HOPE, Inc.

Organization phone number

276-228-6280

Primary Contact Name

Andy Kegley

Primary Contact Cell Phone

276-620-1074

Primary Contact Email

akegley@wythehope.org

Secondary Contact Name

Eric Bucey

Secondary Contact Phone

276-228-6280

Secondary Contact Email Address

ebucey@wythehope.org

Event Information

Event Type

5K

Event Name

Stuffed Strut

Event Description

5K fundraiser, leaving from Open Door Cafe, and utilizing Chautauqua 5K route, finishing back at Cafe.

Event Begin Date

11/24/2022

Event End Date

11/24/2022

Event Begin Time

7AM

Event End Time

9AM

Is this the first time that you have sponsored this event?

NO

If you have held the event before, are you providing location or types of activities from last year?

Section 2, Item G.

NO

ROUTE & STREET CLOSURE INFORMATION

Please select a route below or upload a map of the event route or street closure limits in the attachment section.

2. "Chautauqua" Route (Begin in front of the Fourth Street Civic Center on Fourth Street, turn right on Spring Street, turn right on 11th Street, turn right on Withers Road (turns into Calhoun Street), turn right on Railroad Avenue, turn right on 20th Street, turn right on Spring Street, turn right on Fourth Street and return to the Fourth Street Civic Center.)

true

4. "Smallest Church" Route (Begin at Wytheville's Smallest Church on Nye Road, turn left on Bob Spring Road, turn right on Lover's Lane, turn right on Nye Road, run past the church for .5 mile, turn around and return to Wytheville's Smallest Church.)

--

How many adult volunteers will be provided for this event?

20

How many loaner safety vests do you need?

15

Will food for sale or food trucks be at the event?

YES

Will the event use a Town park or facility in conjunction with the street closure event?

NO

Will tents or stages be set up in coordination with the event?

NO

1. "WCC Route" (Begin at the Wytheville Community College property, proceed on East Main Street, turn right on 11th Street, turn right on Peppers Ferry Road, turn right on Community Boulevard and return to the start line at the College.) (Permission will, also, be needed from WCC.)

--

3. "Spiller" Route (Begin at Spiller School marquee sign on Tazewell Street, turn right on Ridge Road, turn left on Fisher Road, turn right on Mountain View Drive, turn right on North 17th Street, go through the Loretto subdivision, turn right on Peppers Ferry Road, turn left on 11th Street, turn right on Withers Road, turn right on Church Street, continue across Main Street to Tazewell Street, cross Monroe Street, continue on Tazewell Street and finish in front of Spiller School marquee sign.)

--

5. Other Route

--

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance volunteers.

Civilian volunteers will be required to wear safety vests to assist with traffic control. Subject to availability, Wytheville Public Safety may provide loaner safety vests. Will you be able to provide safety vest or will you need Wytheville Public Safety Department to provide loaner vests for your volunteers?

Safety vests wanted be needed for this event

The event organizer is required to have liability insurance. Have you purchased liability insurance? Proof of liability insurance is required prior to final approval.

YES

Alcohol Sales. Will alcohol be sold or distributed as part of the event?

NO

Will anything be sold at the event?

YES

Will the event require assistance with trash or recycling?

NO

Will connection to electricity or generators be needed?

NO

DIGITAL SIGNATURE: I am signing this application as the event coordinator and I understand that I am responsible for ensuring that any special directions and/or conditions provided by the Town and attached to this permit for street closure and/or special event must be followed. I understand that it is my responsibility to ensure that the organization has obtained any permit or license that may be required as it relates to local, state and federal laws as it relates to the event that I am sponsoring.

Select the box to provide a digital signature for this application

true

WYTHEVILLE, VA, UNITED STATES 0.9 3.11 MI 152 FT
STUFFED STRUT 5K
 RUN

BOOKMARK LOG WORKOUT ADD TO WEBSITE SHARE MORE

The map displays a 5K route in red, starting at a red pin near the DMV Wytheville Customer Service Center. The route proceeds north on Main St, east on Washington St, south on E Franklin St, and west on E Main St. Key landmarks and streets shown include Elizabeth Brown Park, The Orlagon Mansion History Museum, George Wythe High School, Moose Lodge, and various streets like Main St, Washington St, and Franklin St.

**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	Veterans Day Parade



SUMMARY:

The Town has received a request from Spiller Elementary School to conduct a Veterans Day Parade on Friday, November 11, 2022, at 10:00 a.m. The Safety and Events Committee has reviewed this request and their recommendation will be presented at the Work Session. Assistant Town Manager Holeton will review this request with the Committee.

Recommended Action

Action on this request will require a motion and vote.

EVEN-22-12

 Doug Cooley
 276-228-3561
 @ doug.cooley@wythek12.org

Submitted On: Sep 26, 2022

GENERAL GUIDELINES

SUBMITTAL DEADLINE: ALL applications must be submitted at least 60 DAYS PRIOR to the date of the event/street closure. In the event your application is within the 60 day period there will be no guarantee of approval due to the limited time that will be available for proper arrangements **PROCESS:** Once received by staff, the application is reviewed by the Safety and Events Committee. The Committee makes a recommendation to the Town Council. The Town Council makes the final decision regarding the application. The applicant is then notified of the approval or disapproval of the request. The 60 Days notice is required because the Committee only meets once a month and the Town Council only meets once every two weeks.

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance. These volunteers will help ensure a safe event. The Town's Public Safety Department can provide vests if needed. These civilian volunteers are required to wear safety vests.

VOLUNTEER ASSISTANCE

No, we WILL NOT provide adult volunteers to help with this event.

Please check the box to indicate that you understand the General Guidelines and process for review and approval of this application.

true

Contact/Applicant Information

Organization Name or N/A

Spiller Elementary School

Organization phone number

276-228-3561

Primary Contact Name

Doug Cooley

Primary Contact Cell Phone

276-620-9889

Primary Contact Email

doug.cooley@wythek12.org

Secondary Contact Name

Scott Hoagland

Secondary Contact Phone

276-228-3567

Secondary Contact Email Address

scott.hoagland@wythek12.org

Event Information

Event Type

Parade

Event Name

Veteran's Day Parade

Event Description

Parade to honor veterans-Parade route will be the block around the school.

Event Begin Date

11/11/2022

Event End Date

11/11/2022

Event Begin Time

10AM

Event End Time

11AM

Is this the first time that you have sponsored this event?

NO

If you have held the event before, are you providing the location or types of activities from last year?

Section 2, Item H.

NO

ROUTE & STREET CLOSURE INFORMATION

Please select a route below or upload a map of the event route or street closure limits in the attachment section.

2. "Chautauqua" Route (Begin in front of the Fourth Street Civic Center on Fourth Street, turn right on Spring Street, turn right on 11th Street, turn right on Withers Road (turns into Calhoun Street), turn right on Railroad Avenue, turn right on 20th Street, turn right on Spring Street, turn right on Fourth Street and return to the Fourth Street Civic Center.)

--

4. "Smallest Church" Route (Begin at Wytheville's Smallest Church on Nye Road, turn left on Bob Spring Road, turn right on Lover's Lane, turn right on Nye Road, run past the church for .5 mile, turn around and return to Wytheville's Smallest Church.)

--

Civilian volunteers will be required to wear safety vests to assist with traffic control. Subject to availability, Wytheville Public Safety may provide loaner safety vests. Will you be able to provide safety vest or will you need Wytheville Public Safety Department to provide loaner vests for your volunteers?

Safety vests wanted be needed for this event

Will food for sale or food trucks be at the event?

NO

Will the event use a Town park or facility in conjunction with the street closure event?

NO

Will tents or stages be set up in coordination with the event?

NO

1. "WCC Route" (Begin at the Wytheville Community College property, proceed on East Main Street, turn right on 11th Street, turn right on Peppers Ferry Road, turn right on Community Boulevard and return to the start line at the College.) (Permission will, also, be needed from WCC.)

--

3. "Spiller" Route (Begin at Spiller School marquee sign on Tazewell Street, turn right on Ridge Road, turn left on Fisher Road, turn right on Mountain View Drive, turn right on North 17th Street, go through the Loretto subdivision, turn right on Peppers Ferry Road, turn left on 11th Street, turn right on Withers Road, turn right on Church Street, continue across Main Street to Tazewell Street, cross Monroe Street, continue on Tazewell Street and finish in front of Spiller School marquee sign.)

--

5. Other Route

true

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance volunteers.

How many loaner safety vests do you need?

0

The event organizer is required to have liability insurance. Have you purchased liability insurance? Proof of liability insurance is required prior to final approval.

YES

Alcohol Sales. Will alcohol be sold or distributed as part of the event?

NO

Will anything be sold at the event?

NO

Will the event require assistance with trash or recycling?

NO

Will connection to electricity or generators be needed?

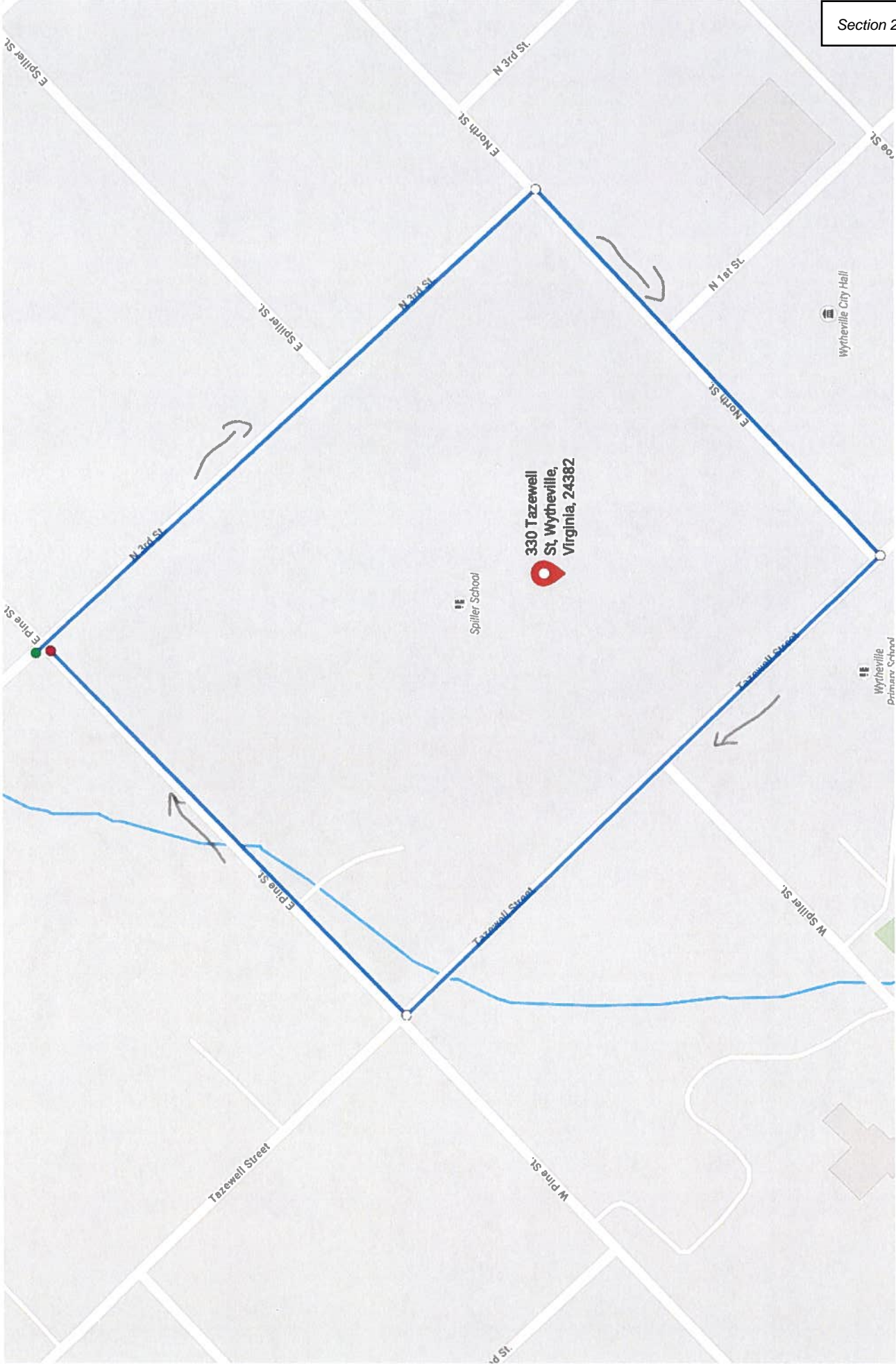
NO

DIGITAL SIGNATURE: I am signing this application as the event coordinator and I understand I am responsible for ensuring that any special directions and/or conditions provided by the Town of [redacted] to this permit for street closure and/or special event must be followed. I understand that it is my responsibility to ensure that the organization has obtained any permit or license that may be required as it relates to local, state and federal laws as it relates to the event that I am sponsoring.

Section 2, Item H.

Select the box to provide a digital signature for this application

true



**WYTHEVILLE
TOWN COUNCIL**



**AGENDA ITEM
INFORMATION**

Meeting Date:	October 11, 2022
Subject:	GWHS Homecoming Parade

SUMMARY:

The Town has received a request from George Wythe High School to conduct their Homecoming Parade on Thursday, October 27, 2022, beginning at 6:00 p.m. The Safety and Events Committee has reviewed this request and their recommendation will be presented at the Work Session. Assistant Town Manager Holeton will review this request with the Committee.

Recommended Action

Action on this request will require a motion and vote.

EVEN-22-13

Jason Morris
(276) 228-3157
@ jason.morris@wythek12.org

Submitted On: Sep 26, 2022

GENERAL GUIDELINES

SUBMITTAL DEADLINE: ALL applications must be submitted at least 60 DAYS PRIOR to the date of the event/street closure. In the event your application is within the 60 day period there will be no guarantee of approval due to the limited time that will be available for proper arrangements **PROCESS:** Once received by staff, the application is reviewed by the Safety and Events Committee. The Committee makes a recommendation to the Town Council. The Town Council makes the final decision regarding the application. The applicant is then notified of the approval or disapproval of the request. The 60 Days notice is required because the Committee only meets once a month and the Town Council only meets once every two weeks.

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance. These volunteers will help ensure a safe event. The Town's Public Safety Department can provide vests if needed. These civilian volunteers are required to wear safety vests.

VOLUNTEER ASSISTANCE

Yes, we WILL PROVIDE adult volunteers to help with this event.

Please check the box to indicate that you understand the General Guidelines and process for review and approval of this application.

true

Contact/Applicant Information

Organization Name or N/A

George Wythe High School

Organization phone number

--

Primary Contact Name

Kim Ingo

Primary Contact Cell Phone

(276) 620-5411

Primary Contact Email

kingo@wythek12.org

Secondary Contact Name

Jason Morris

Secondary Contact Phone

(276) 620-8236

Secondary Contact Email Address

jason.morris@wythek12.org

Event Information

Event Type

Parade

Event Name

GWHS 2022 Homecoming Parade

Event Description

Homecoming Parade for GWHS and community.

Event Begin Date

10/27/2022

Event End Date

10/27/2022

Event Begin Time

6PM

Event End Time

7PM

Is this the first time that you have sponsored this event?

NO

If you have held the event before, are you proposing a new location or types of activities from last year?

Section 2, Item 1.

NO

ROUTE & STREET CLOSURE INFORMATION

Please select a route below or upload a map of the event route or street closure limits in the attachment section.

2. "Chautauqua" Route (Begin in front of the Fourth Street Civic Center on Fourth Street, turn right on Spring Street, turn right on 11th Street, turn right on Withers Road (turns into Calhoun Street), turn right on Railroad Avenue, turn right on 20th Street, turn right on Spring Street, turn right on Fourth Street and return to the Fourth Street Civic Center.)

--

4. "Smallest Church" Route (Begin at Wytheville's Smallest Church on Nye Road, turn left on Bob Spring Road, turn right on Lover's Lane, turn right on Nye Road, run past the church for .5 mile, turn around and return to Wytheville's Smallest Church.)

--

How many adult volunteers will be provided for this event?

As needed.

How many loaner safety vests do you need?

TBD

Will food for sale or food trucks be at the event?

NO

Will the event use a Town park or facility in conjunction with the street closure event?

NO

Will tents or stages be set up in coordination with the event?

1. "WCC Route" (Begin at the Wytheville Community College property, proceed on East Main Street, turn right on 11th Street, turn right on Peppers Ferry Road, turn right on Community Boulevard and return to the start line at the College.) (Permission will, also, be needed from WCC.)

--

3. "Spiller" Route (Begin at Spiller School marquee sign on Tazewell Street, turn right on Ridge Road, turn left on Fisher Road, turn right on Mountain View Drive, turn right on North 17th Street, go through the Loretto subdivision, turn right on Peppers Ferry Road, turn left on 11th Street, turn right on Withers Road, turn right on Church Street, continue across Main Street to Tazewell Street, cross Monroe Street, continue on Tazewell Street and finish in front of Spiller School marquee sign.)

--

5. Other Route

true

VOLUNTEERS REQUIRED: For events involving street closures, applicants are required to provide adult civilian assistance volunteers.

Civilian volunteers will be required to wear safety vests to assist with traffic control. Subject to availability, Wytheville Public Safety may provide loaner safety vests. Will you be able to provide safety vest or will you need Wytheville Public Safety Department to provide loaner vests for your volunteers?

Yes, we will provide safety vests for our volunteers for this event..

The event organizer is required to have liability insurance. Have you purchased liability insurance? Proof of liability insurance is required prior to final approval.

YES

Alcohol Sales. Will alcohol be sold or distributed as part of the event?

NO

Will anything be sold at the event?

NO

Will the event require assistance with trash or recycling?

NO

Will connection to electricity or generators be needed?

NO

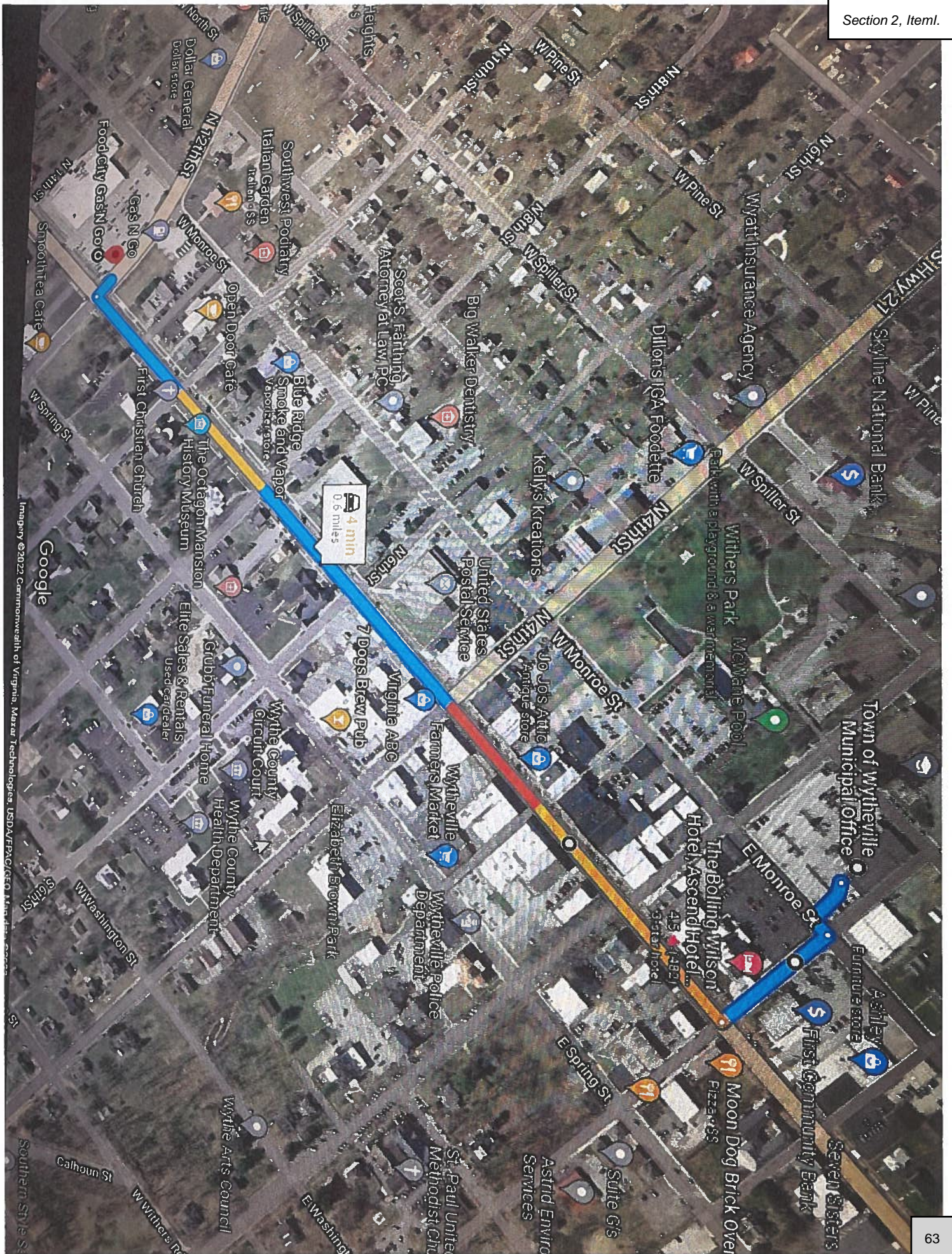
NO

Section 2, Item 1.

DIGITAL SIGNATURE: I am signing this application as the event coordinator and I understand that I am responsible for ensuring that any special directions and/or conditions provided by the Town and attached to this permit for street closure and/or special event must be followed. I understand that it is my responsibility to ensure that the organization has obtained any permit or license that may be required as it relates to local, state and federal laws as it relates to the event that I am sponsoring.

Select the box to provide a digital signature for this application

true





MINUTES
TOWN COUNCIL WORK SESSION
MONDAY, SEPTEMBER 26, 2022 AT 4:00 PM
COUNCIL CHAMBERS, 150 EAST MONROE STREET
WYTHEVILLE VA 24382

1. UNAPPROVED MINUTES

A. Persons Present

- Beth A. Taylor - Mayor (electronically)
- Cathy D. Pattison - Vice-Mayor
- Mark J. Bloomfield - Council Member
- Holly E. Atkins - Council Member
- T. Brian Freeman - Town Manager
- Elaine R. Holeton - Assistant Town Manager
- Sherry G. Corvin - Town Clerk
- Michelle Workman Clayton - Town Attorney
- John Woods - Planning Director
- Frances Emerson - Director of Museums
- Josh Sharitz - Director of Parks and Recreation
- John Lackey - Police Officer
- Alison Pollard - Executive Director, Wytheville-Wythe-Bland Chamber of Commerce
- James Cohen

Persons Absent

- Gary L. Gillman - Council Member

2. ITEMS TO BE DISCUSSED

A. Approval of Electronic Participation

Town Manager Freeman noted that Mayor Taylor desired to attend the meeting virtually from her home due to personal illness, and this required a motion and approval by the Committee. He inquired if there was a motion to approve Mayor Taylor attending the Work Session meeting virtually from her home.

Motion made by Vice-Mayor Pattison, Seconded by Councilman Bloomfield.
Voting Yea: Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins.

Mayor Taylor then joined the meeting virtually.

Approval of Agenda

Town Manager Freeman advised that that the first item on the agenda is the Approval of Agenda, and this required a motion and approval by the Committee. He inquired if there was a motion to approve the Work Session agenda.

Motion made by Mayor Taylor, Seconded by Councilwoman Atkins.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins.

B. Discussion regarding the Virginia Outdoors Foundation Grant

Town Manager Freeman stated that the next item on the agenda is the discussion regarding the Virginia Outdoors Foundation (VOF) Grant, and that Planning Director Woods will discuss this with the Committee. He advised that Staff has applied for funding for a dog park through the VOF the past two grant cycles, and both applications were denied. Town Manager Freeman noted that the VOF is still a good resource to use for other Town projects. Planning Director Woods gave an overview of the previous applications made by Town staff for the dog park. He noted that a representative from the VOF visited the possible dog park location at the balloon tank site on Cove Road, and that he was not very interested in that project. Planning Director Woods stated that they also visited the Truss Bridge Park where he discussed an idea of possibly having a trailhead opening a segment of Reed Creek for allowing access for kayaking and canoeing. He advised that the VOF representative strongly encouraged pursuing that project instead of the dog park. Planning Director Woods stated that the VOF provides two rounds of funding per year, and that the VOF tries to keep their funding limit under \$150,000. Planning Director Woods estimated around \$120,000 to \$140,000 as the cost for the Truss Bridge Park project. Vice-Mayor Pattison inquired about contacting Mr. Rusty Jones about at park donation. Town Manager Freeman advised that a client of Mr. Jones purchased a handicap accessible picnic table and donated it to the park. He noted that Mr. Jones advised he may interested in contributing a fishing pier. A brief discussion continued regarding the dog park, Truss Bridge Park funding and a possibility of a dog park at the location. Councilwoman Atkins inquired about the funds that have been set aside for the dog park, and how they can put back into the budget for this year. Town Manager Freeman noted that there could possibly be a dog park put in at the Truss Bridge Park, and the funding that has already been put aside may cover those costs if the VOF provides funding for the Truss Bridge Park project. Town Manager Freeman noted that Director Woods will meet with Mr. Jones, and provide the Committee with more information regarding the projects at a future Work Session.

Update regarding quotes for the Rock House Stabilization Project

Town Manager Freeman advised that the next item on the agenda is an update regarding the quotes that have been received from contractors for the Rock House Stabilization Project. He noted that Director of Museums Emerson will provide the Committee with the update. Director Emerson noted that three contractors evaluated the Rock House. She advised that they expected to receive quotes from each contractor for the project, however, Staff only received a quote from one. Director Emerson noted that Mr. Mark Zammit with Building and Design submitted a bid for

\$354,300. She stated that she believes Mr. Zammit will do a wonderful job on the Rock House repairs. Director Emerson noted that \$50,000 has been granted by the Wythe Bland Foundation. She advised that she is applying for \$10,000 from the Richardson Foundation and will be applying for \$75,000 from the Commonwealth History Fund. Discussion was held regarding grants and funding for the Rock House Stabilization Project. Town Manager Freeman stated this leaves about \$120,000 not funded. Councilwoman Atkins stated that she would like to see that amount budgeted to fund the remaining cost. Town Manager Freeman stated the Council needs to take action on this matter, and inquired if there was a motion for Staff to execute a contract with Building and Design at the bid price.

Motion made by Councilman Bloomfield, Seconded by Mayor Taylor.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins.

Review of the proposed Parks Policy

Town Manager Freeman advised that the next item on the agenda is to review the proposed Parks Policy. He advised that Director of Parks and Recreation Josh Sharitz and Town Attorney Clayton will provide the Committee with more information regarding this matter and the parks hours. Town Attorney Clayton noted that the Committee received a copy of the draft Parks Policy in their package. She explained that Town staff has been made aware that people have been spending the night in the parks, which is concerning to citizens. Director Sharitz stated that there are certain portions of the park that are causing problems, like people staying overnight on the bleachers at Withers Park. He indicated that that the whole park would not be closed, but only portions that may already be or may become a problem. Director Sharitz advised that the draft language states that the Wytheville Police Department will be able to enforce trespassing violations in designated park areas where park hours may be posted, unless people are granted permission to be in those areas by the Town Manager or his designee. Discussion was held regarding certain areas of the park and the proposed Parks Policy. Town Manager Freeman noted that Town staff will be attending a future Work Session to provide the Committee with more information regarding this matter. Councilman Bloomfield inquired if there have been many complaints from citizens about people sleeping overnight since the closing of the OYO Hotel. Town Manager Freeman noted that it has been mentioned to him a few times, but the information did not come from the Police Department Staff. A brief discussion was held regarding how to fence off the McWane shelter area, and Director Sharitz noted that he will check on this issue. Councilwoman Atkins inquired if anyone has given out information to the homeless about where they can stay. Town Manager Freeman stated that HOPE, Inc. and Town staff met regarding this matter, and HOPE, Inc. will give these individuals a resource guide and information on where they can stay. Councilwoman Atkins inquired if Police Department Staff could give homeless individuals information, as well. Town Manager Freeman advised they discussed that matter in their meeting, and he will contact the Police Department to discuss this matter. He stated that Director Sharitz will update the Committee on fencing off the McWane shelter at a future Work Session.

C. Review of a resolution waiving food truck fees

Town Manager Freeman advised that the next item on the agenda is the review of a resolution waiving food truck fees. He advised that this resolution would temporarily waive fees in some circumstances, until a formal ordinance could be created. Parks and Recreation Director Sharitz noted that it is becoming more difficult for food trucks to be involved in Parks and Recreation events due to the \$250 peddlers license fee. He advised that the Parks and Recreation Department is requesting the fee be waived until an ordinance is formed. Director Sharitz noted that this would allow them to attract more food vendors or different vendors for their events. Town Attorney Clayton explained that the food vendors will still pay meals tax, and a possible fee from the Meeting Center for the use of their facility. A brief discussion was held regarding an ordinance and fees regarding food trucks. Town Manager Freeman noted that the Council will vote on this matter during the following Council meeting. He advised that this resolution will waive fees for Town sponsored events. Councilwoman Atkins inquired how Staff will make sure that vendors possess the correct licenses and that the Town receives the correct amount for the meals tax. Town Manager Freeman noted that Staff will be working directly with the vendors and that there will be an agreement stating that they are required to report their sales to the Town. He advised that Town Treasurer Stephens keeps a record of vendors operating in town and if they are paying for a business license, meals tax, etc. Discussion continued regarding the operation of food trucks in town.

D. Review of an amended New River Regional Water Authority Bond Resolution

Town Manager Freeman advised that the next item on the agenda is the review of an amended New River Regional Water Authority (NRRWA) Bond Resolution. He stated that this resolution acknowledges that the NRRWA is applying for a bond, and that the Town of Wytheville approves for them to apply for the bond. Town Manager Freeman noted that each participating locality will pay their portion of the bond amount if there was a default. He noted that action on this resolution will be taken during the regular Council meeting.

E. Council Member Time

Mayor Taylor inquired about a problem with grass being blown on tombstones while mowing and not being blown off at the cemetery. Town Manager Freeman noted that there have been several complaints about this matter. He advised that he has spoken with Public Works Director Peeples about this problem previously, and that he will look into it again.

Mayor Taylor noted that Walk and Talk with the Mayor will begin in October, and that it will take place on Thursdays at 12:00 p.m. She noted that she will be taking citizens through the parks and different areas of town allowing them to see what is going on in town.

Councilwoman Atkins inquired if the condition of the Public Works vehicles has been checked on. Town Manager Freeman noted that he has spoken with Public Works Director Peeples about this matter. He advised that heat should work in all vehicles, however, some may be surplus vehicles and it is possible for the heat not to work very well. Town Manager Freeman noted that Director Peeples will inventory those

vehicles, and the ones without heat would not be used unless it is necessary. He advised that Staff will continue to follow up on this matter.

Councilwoman Atkins stated that some of the pallets have been moved from the Fairview Road Property, and that she appreciated them being moved. Town Manager Freeman advised that the property she inquired about on Deerfield Lane has been mowed.

Councilwoman Atkins noted that there are still parking spots blocked on Main Street in front of the Millwald Theatre during the weekends. Town Manager Freeman noted that Councilman Bloomfield will speak with the contractor regarding this matter.

Councilwoman Atkins noted that there has been some employee turnover, and inquired if the Compensation and Classification report may be received sooner than anticipated. Town Manager Freeman noted that a meeting is scheduled to review the study. Councilwoman Atkins inquired if the reason for employee turnover may be due to salary, and if Staff could look into this. Town Manager Freeman noted that salary was indicated as a problem from a former employee who just recently left the Town.

Councilwoman Atkins inquired if Ms. Bonnie Wright requested the Town to co-sponsor the Church Street Trunk or Treat event, or if she had any concerns regarding this matter. Assistant Town Manager Holeton advised that Ms. Wright initially agreed but then contacted Town staff and expressed some concerns about the Town co-sponsoring the event. She noted that Ms. Wright will be attending the next Safety and Events Committee meeting to discuss the co-sponsoring of the event.

Town Manager Freeman inquired if there was a motion to recess the Work Session meeting until after the following Town Council meeting. (5:45 p.m.)

Motion made by Councilman Bloomfield, Seconded by Vice-Mayor Pattison
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield,
Councilwoman Atkins.

Town Manager Freeman inquired if there was a motion to reconvene the Work Session meeting. (6:21 p.m.)

Motion made by Councilman Bloomfield, Seconded by Councilwoman Atkins
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield,
Councilwoman Atkins

Councilwoman Atkins inquired about the status of the dog park. Town Manager Freeman noted that there have not been any changes, and that the main focus is the funding. A brief discussion was held regarding the budgetary issues regarding the dog park. Councilwoman Atkins inquired about the location, and she noted that receiving donations may help the progress of the dog park. Town Manager Freeman stated that the balloon site had been the approved site for the dog park with little opposition. Councilwoman Atkins stated that she would like to receive more information regarding the cost of the dog park. Town Manager Freeman noted that Staff will give her that information.

Mayor Taylor stated that she would like to thank the Roop family for their hard and everything they do for the Wytheville Sports Hall of Fame.

F. Review of the Virginia Municipal League (VML) Conference Agenda

Town Manager Freeman advised that the next item on the agenda is to review the Virginia Municipal League (VML) Conference agenda. He advised that himself and Assistant Town Manager Holeton will be leaving before the completion of the conference due to a meeting with Staff that was scheduled. Town Manager Freeman reviewed the conference agenda and times with the Committee.

G. Miscellaneous (if any time permitting)

Town Manager Freeman stated that the minutes from the September 12, 2022, Work Session is included in the meeting package, along with an October meeting calendar and a Wythe County Public School ground breaking invitation.

There being no further business, the Work Session was adjourned. (6:36) p.m.

T. Brian Freeman, Town Manager

Sharon G. Corvin, CMC, Town Clerk

Smyth Wythe Airport Commission Meeting

Agenda: September 22, 2022

Call to Order: Chairman

Approval of Minutes:

Financial Report: Mrs. Patricia Belcher

Current expenses/Budget transfers

Sponsor funding status

Other:

Fuel Pricing Review: Brian Burkett

Old Business:

Airport Operations Report & Business: Brian Burkett.

New Business:

- Report and Business.
- Next Meeting Date: **October 27, 2022**
- **Adjournment**

Smyth Wythe Airport Commission

Minutes

August 25, 2022

Call to Order:

The regular monthly meeting of the Smyth Wythe Airport Commission held at the Mountain Empire Airport was called to order by the Chairman, Mr. Curtis Pennington, at 6:00 p.m.

Members Present:

Mr. Curtis Pennington, Mr. Billy Dungan, Mr. David Taylor, and Mr. Brandon Elmore

Absent:

Mr. Cecil Hicks and Mrs. Anne B. Crockett-Stark

Approval of Minutes:

The minutes for the last regular commission meeting held July 28, 2022, were presented for approval.

- **Financial Report was not given at this time.**

Financial Reports:

Mrs. Patricia Belcher provided the financial report. Notable expenses include: No Financial Report presented at this time.

The Fiscal Year for the Smyth Wythe Airport Commission is July 1st to June 30th. Must have operating funds the first of each quarter.

FUEL PRICING:

Brian Burkett reported on the current fuel pricing and inventory status and provided a copy of the current Fuel Pricing spreadsheet. Current margins for both types of fuel are currently above the approved fuel pricing guidelines. Comparisons to other airports in the area show that we remain competitive relative to the median price for the airports in the region.

OLD BUSINESS & ACTION ITEMS:

Reports on major Active Projects:

NEW BUSINESS:

- Airport Operations Report & Business:

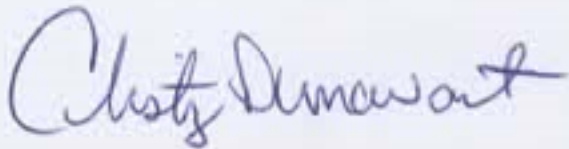
**Motion made by Mr. Billy Dungan to repair area in front of the Jet
A truck shed entrance.**

Seconded by Mr. Brandon Elmore

Motion passed unanimously

Nex meeting: Thursday, September 22, 2022

Adjournment



Secretary



Curtis Pennington, Chairman

Airport Commission Meeting September 22, 2022

- Current Inventory of Fuel

- Jet-A including truck: 5,200 -gal, Wholesale @ \$4.10 per gal- \$21,320.00
- 100-LL including truck: 4,730.2-gal, Wholesale @ \$4.72 per gal- \$22,326.54

- TOTAL: **\$43,646.54**

<u>100 LL</u>	<u>Jet-A</u>
\$6.50	\$6.00 Mountain Empire (MKJ)
\$6.99	\$6.99 Dublin/Pulaski (PSK)
\$5.96	\$5.96 VA. Highlands (VJI)
\$6.50	\$5.89 Tazewell (JFZ)
\$6.35	\$5.50 Hillsville (HLX)
\$7.25	\$6.20 Lonesome Pine (LNP)

Prices are as of 9/22/2022

**Smyth Wythe Airport Commission
Balance Sheet
As of August 31, 2022**

ASSETS

Current Assets

Checking/Savings

Budget Operations Account	9,453.77
Fuel - Hanger Account	79,157.40
Operations Account	7,686.30
Petty Cash	300.00
Project Account	111,289.02
Res 0	149,377.93

Total Checking/Savings	357,264.42
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Other Current Assets

Inventory - AVGas Fuel	27,772.29
Inventory - Jet A Fuel	42,148.59
Prepaid Expenses	7,325.84

Total Other Current Assets	77,246.72
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TOTAL ASSETS	434,511.14
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accrued Federal and FICA W/H	5,089.42
Accrued State Unemployment	51.43
Accrued State Withholding	857.00
Accrued Wages	6,571.08
Rent Paid in Advance	250.00

Total Liabilities	12,818.93
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EQUITY

Retained Earnings	429,472.31
Net Income	-7,780.10

Total Equity	421,692.21
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TOTAL LIABILITIES & EQUITY	434,511.14
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Management Use Only

**Smyth Wythe Airport Commission
Income Statement
Two Months Ending August 31, 2022**

	July - August 2022
Ordinary Income/Expense	
Income	
Direct Public Support	
Smyth County	6,701.82
Town of Marion	6,583.34
Town of Wytheville	6,320.00
Wythe County	13,430.00
Total Direct Public Support	33,035.16
Fuel and Hanger Operations	
AV Gas Fuel Income	9,826.82
Hanger Rent	4,737.61
Jet A Fuel Sales	176,480.90
Miscellaneous Sales Revenue	82.79
Total Fuel and Hanger Operations	191,128.12
Grant Income	
Commonwealth of Virginia	3,531.00
Federal Aviation Administration	0.00
Total Grant Income	3,531.00
Investments	
Interest Income	17.82
Total Investments	17.82
Total Income	227,712.10
Cost of Goods Sold	
AV Gas Fuel Expense	8,168.62
Credit Card Fees	6,254.67
Jet A Fuel Expense	146,701.09
Total COGS	161,124.38
Gross Profit	66,587.72
Expense	
Accounting Fees	550.00
Advertising	801.49
Commission Member Fees	1,400.00
Conference, Convention, Meeting	0.00

**Smyth Wythe Airport Commission
Income Statement
Two Months Ending August 31, 2022**

	<u>July - August 2022</u>
Equipment Fuel	155.30
Health Insurance	4,500.00
Insurance - Liability Insurance	5,599.32
Insurance - Workmen's Comp	354.84
Legal Fees	20.00
Maintenance - Auto and Equipment	772.44
Maintenance - Facility	18,580.16
Miscellaneous Expense	20.99
Office Expense	2,383.54
Payroll Expenses	36,041.35
Payroll Tax Expense	39.91
Supplies	71.50
Telephone - Administrative	186.44
Telephone - Operations	891.92
Travel	336.46
Utilities - Electric	1,577.26
Utilities - Water	104.96
Total Expense	74,387.88
Net Ordinary Income	(7,800.16)
Other Income/Expense	
Other Income	
Miscellaneous Income	20.06
Total Other Income	20.06
Other Expense	
Project Costs	0.00
Total Other Expense	0.00
Net Other Income (Expense)	20.06
Net Income	(7,780.10)

Management Use Only

Smyth Wythe Joint Airport Commission
 Account Transfers for Approval
 July 5, 2022 to September 20, 2022

Date of Transfer	Budget Operations Account Acct #1066	Fuel/Hanger Account Acct #1354	Projects Account Acct #1353	Checking Account acct # 6662	Reserve Account Acct #5549
7/5/2022	2,500.00				(2,500.00)
7/12/2022				15,000.00	(15,000.00)
8/1/2022			(30,000.00)		30,000.00
8/1/2022				15,000.00	(15,000.00)
8/1/2022		(30,000.00)			30,000.00
8/8/2022				15,000.00	(15,000.00)
9/14/2022	10,000.00				(10,000.00)
9/15/2022	10,000.00				(10,000.00)
Totals	22,500.00	(30,000.00)	(30,000.00)	45,000.00	(7,500.00)

Mountain Empire Airport
 Fiscal Year 2023
 Locality Payments

Date of Receipt		Smyth County	Wythe County	Town of Marion	Town of Wytheville
7/14/2022					6,320.00
7/21/2022		3,350.91			
7/26/2022				3,291.67	
8/1/2022			13,430.00		
8/15/2022		3,350.91			
8/29/2022				3,291.67	
9/9/2022		3,350.91			
		10,052.73	13,430.00	6,583.34	-

30,066.07

Smyth Wythe Airport Commission
Check Detail
July 29 through September 22, 2022

Type	Num	Date	Name	Expense Account	Paid Amount
Check	debit	07/29/2022	Dollar General	Supplies	21.50
Check	debit	07/29/2022	Domino's Pizza	Office Expense	79.67
Check	debit	07/29/2022	Net Flix	Office Expense	15.49
Check	Debit	07/29/2022	CenturyLink	Telephone - Operations	445.17
Check	debit	07/30/2022	Titan Aviation Fuels	Inventory - Jet A Fuel	30,933.33
Check	debit	08/01/2022	Titan Aviation Fuels	Inventory - Jet A Fuel	29,851.00
Check	debit	08/01/2022	Cargo Oil Company	Maintenace - Auto and Equipment	50.00
Check	debit	08/02/2022	Domino's Pizza	Office Expense	65.08
Check	Debit	08/02/2022	Titan Aviation Fuels	Inventory - Jet A Fuel	28,854.46
Check	1056	08/02/2022	Meade Tractor	Maintenace - Auto and Equipment	330.00
Check	debit	08/04/2022	Domino's Pizza	Office Expense	37.90
Check	Debit	08/04/2022	Titan Aviation Fuels	Maintenance - Facility	5,602.01
Check	Debit	08/04/2022	Wal-Mart	Office Expense	54.28
Check	Debit	08/04/2022	Smyth County Water / Sewer	Utilities - Water	52.48
Check	Debit	08/04/2022	Smyth County Water / Sewer	Utilities - Water	52.48
Paycheck	1021	08/04/2022	Brian Burkett	Payroll Expenses	2,240.67
Paycheck	1022	08/04/2022	Christina L Dunavant	Payroll Expenses	1,542.46
Paycheck	1023	08/04/2022	Jonathon L Pickle	Payroll Expenses	1,815.95
Paycheck	1024	08/04/2022	Joshua Henley	Payroll Expenses	433.28
Paycheck	1025	08/04/2022	Phillip D Burkett	Payroll Expenses	614.86
Check	Debit	08/05/2022	Internal Revenue Service	Accrued Federal and FICA W/H	3,406.78
Check	Debit	08/07/2022	Domino's Pizza	Office Expense	65.08
Check	debit	08/09/2022	Domino's Pizza	Office Expense	100.98
Check	debit	08/09/2022	Wal-Mart	Office Expense	8.89
Check	debit	08/09/2022	Appalachian Power Company	Utilities - Electric	11.07
Check	Debit	08/09/2022	Appalachian Power Company	Utilities - Electric	123.81
Check	Debit	08/09/2022	Appalachian Power Company	Utilities - Electric	254.97
Check	Debit	08/09/2022	Appalachian Power Company	Utilities - Electric	464.32
Check	debit	08/11/2022	Cargo Oil Company	Maintenace - Auto and Equipment	60.00
Check	debit	08/11/2022	Dollar General	Office Expense	15.00
Check	1058	08/11/2022	Wytheville Office Supply	Office Expense	248.71
Check	debit	08/12/2022	Shell Oil	Equipment Fuel	75.30
Check	debit	08/12/2022	Virginia Department of Taxation	Accrued State Withholding	579.00
Check	Debit	08/12/2022	Mr A's Mart	Miscellaneous Expense	20.99
Check	1057	08/12/2022	Harpo's Hardware and Building Supply	Maintenance - Facility	47.96
Check	1059	08/12/2022	Rural Retreat Auto Parts	Maintenace - Auto and Equipment	242.41
Check	debit	08/15/2022	Little Caesars	Office Expense	21.86
Check	debit	08/15/2022	Lowe's Home Improvement	Maintenance - Facility	162.10
Check	debit	08/15/2022	Domino's Pizza	Office Expense	47.69
Check	debit	08/15/2022	Domino's Pizza	Office Expense	56.11
Check	Debit	08/15/2022	Hotel Roanoke	Travel	30.00
Check	Debit	08/15/2022	Hotel Roanoke	Travel	306.46
Check	Debit	08/15/2022	Appalachian Power Company	Utilities - Electric	9.12

Smyth Wythe Airport Commission
Check Detail
July 29 through September 22, 2022

Type	Num	Date	Name	Expense Account	Paid Amount
Check		08/15/2022	BlueHost.Com	Maintenance - Facility	119.88
Check	5742	08/15/2022	Brian Burkett	Telephone - Administrative	87.63
Check	debit	08/17/2022	Domino's Pizza	Office Expense	35.93
Check	debit	08/17/2022	Wal-Mart	Office Expense	94.25
Check	debit	08/18/2022	Domino's Pizza	Office Expense	79.68
Check	debit	08/18/2022	Domino's Pizza	Office Expense	60.59
Paycheck	1026	08/18/2022	Brian Burkett	Payroll Expenses	1,869.37
Paycheck	1027	08/18/2022	Christina L Dunavant	Payroll Expenses	1,042.46
Paycheck	1028	08/18/2022	Jonathon L Pickle	Payroll Expenses	1,241.60
Paycheck	1029	08/18/2022	Joshua Henley	Payroll Expenses	512.63
Paycheck	1030	08/18/2022	Phillip D Burkett	Payroll Expenses	614.86
Check	debit	08/19/2022	Domino's Pizza	Office Expense	88.74
Check	Debit	08/19/2022	Patch Superstore	Advertising	786.00
Check	Debit	08/19/2022	Little Caesars	Office Expense	29.16
Check	debit	08/23/2022	Domino's Pizza	Office Expense	8.41
Check	debit	08/23/2022	Pizza Plus	Office Expense	31.48
Check	Debit	08/23/2022	Titan Aviation Fuels	Inventory - AVGas Fuel	19,846.31
Check	debit	08/24/2022	Cargo Oil Company	Maintenace - Auto and Equipment	40.00
Check	debit	08/24/2022	Domino's Pizza	Office Expense	67.32
Check	debit	08/25/2022	Wal-Mart	Office Expense	20.97
Check	debit	08/25/2022	Domino's Pizza	Office Expense	39.83
Check	debit	08/25/2022	Domino's Pizza	Office Expense	67.32
Check	1060	08/26/2022	Curtis Pennington	Commission Member Fees	200.00
Check	1061	08/26/2022	David Taylor	Commission Member Fees	100.00
Check	1062	08/26/2022	Cecil Hicks	Commission Member Fees	100.00
Check	1063	08/26/2022	Anne Crockett-Stark	Commission Member Fees	100.00
Check	1064	08/26/2022	Billy Dungan	Commission Member Fees	100.00
Check	1065	08/26/2022	Brandon Elmore	Commission Member Fees	100.00
Check	1071	08/26/2022	Harpo's Hardware and Building Supply	Maintenance - Facility	2.99
Paycheck	1040	08/27/2022	Brian Burkett	Payroll Expenses	2,240.68
Paycheck	1041	08/27/2022	Christina L Dunavant	Payroll Expenses	1,542.47
Paycheck	1042	08/27/2022	Jonathon L Pickle	Payroll Expenses	1,741.60
Paycheck	1043	08/27/2022	Joshua Henley	Payroll Expenses	516.17
Paycheck	1044	08/27/2022	Phillip D Burkett	Payroll Expenses	614.86
Check	Debit	08/29/2022	Remote Merchandise	Advertising	15.49
Check	Debit	08/30/2022	USPS	Office Expense	12.00
Check	Debit	08/30/2022	CenturyLink	Telephone - Operations	446.75
Check	Debit	08/30/2022	Wal-Mart	Office Expense	59.26
Check	Debit	08/30/2022	Wal-Mart	Office Expense	59.26
Check	5744	08/30/2022	State Electric	Maintenance - Facility	517.22
Check	debit	08/31/2022	Domino's Pizza	Office Expense	126.25
Check	Debit	08/31/2022	Cargo Oil Company	Maintenace - Auto and Equipment	50.03
Check	Debit	09/01/2022	Domino's Pizza	Office Expense	126.25

Smyth Wythe Airport Commission
Check Detail
July 29 through September 22, 2022

Type	Num	Date	Name	Expense Account	Paid Amount
Check	debit	09/02/2022	Titan Aviation Fuels	Other Types of Expenses	19,846.31
Check	Debit	09/03/2022	Ebay	Supplies	98.03
Check	Debit	09/06/2022	Hardees	Office Expense	8.75
Check	Debit	09/07/2022	Appalachian Power Company	Utilities - Electric	11.18
Check	Debit	09/07/2022	Smyth County Water / Sewer	Utilities - Water	54.32
Check	Debit	09/07/2022	Smyth County Water / Sewer	Utilities - Water	54.32
Check	Debit	09/07/2022	Appalachian Power Company	Utilities - Electric	110.56
Check	Debit	09/07/2022	Appalachian Power Company	Utilities - Electric	241.54
Check	Debit	09/07/2022	Appalachian Power Company	Utilities - Electric	453.96
Check	debit	09/08/2022	Dollar General	Supplies	8.90
Check	debit	09/09/2022	Shell Oil	Equipment Fuel	50.00
Check	debit	09/09/2022	Pizza Plus	Office Expense	40.27
Check	Debit	09/09/2022	Ebay	Maintenance - Facility	85.29
Check	1066	09/10/2022	ARC3 Gases	Maintenance - Facility	14.34
Check	1067	09/10/2022	GFL Environmental	Dumpster Fees	364.60
Check	1068	09/10/2022	Blue Ridge Analytical	Miscellaneous Expense	44.00
Check	1070	09/10/2022	State Electric	Maintenance - Facility	3.30
Check	1072	09/10/2022	Rural Retreat Auto Parts	Maintenace - Auto and Equipment	96.11
Check	1073	09/10/2022	Parkway Gas	Equipment Fuel	141.00
Check	1074	09/10/2022	Virginia Labor Law Poster Service	Office Expense	99.50
Check	debit	09/13/2022	Titan Aviation Fuels	Other Types of Expenses	33,650.53
Check	Debit	09/13/2022	Domino's Pizza	Office Expense	65.08
Check	Debit	09/13/2022	Appalachian Power Company	Utilities - Electric	9.12
Check	5745	09/13/2022	Brian Burkett	Telephone - Administrative	61.09
Check	debit	09/15/2022	Internal Revenue Service	Accrued Federal and FICA W/H	5,071.48
Check	Debit	09/15/2022	Dollar General	Office Expense	16.14
Check	Debit	09/15/2022	Domino's Pizza	Office Expense	48.09
Paycheck	1045	09/15/2022	Brian Burkett	Payroll Expenses	1,869.37
Paycheck	1046	09/15/2022	Christina L Dunavant	Payroll Expenses	1,042.46
Paycheck	1047	09/15/2022	Jonathon L Pickle	Payroll Expenses	1,408.01
Paycheck	1048	09/15/2022	Joshua Henley	Payroll Expenses	306.29
Paycheck	1049	09/15/2022	Phillip D Burkett	Payroll Expenses	539.51
Check	Debit	09/19/2022	Virginia Department of Taxation	Accrued State Withholding	857.00
Check	1077	09/20/2022	Brian Burkett	Maintenace - Auto and Equipment	20.00
Bill Pmt -Check	1086	09/22/2022	Harpo's Hardware and Building Supply	Maintenance - Facility	102.74
Check	1078	09/22/2022	Patricia Belcher	Accounting Fees	550.00
Check	1079	09/22/2022	Curtis Pennington	Commission Member Fees	200.00
Check	1080	09/22/2022	Billy Dungan	Commission Member Fees	100.00
Check	1081	09/22/2022	Brandon Elmore	Commission Member Fees	100.00
Check	1082	09/22/2022	Cecil Hicks	Commission Member Fees	100.00
Check	1083	09/22/2022	Anne Crockett-Stark	Commission Member Fees	100.00
Check	1084	09/22/2022	David Taylor	Commission Member Fees	100.00
Check	1085	09/22/2022	Wytheville Office Supply	Office Expense	9.71
Check	1087	09/22/2022	RCS Communications	Maintenance - Facility	1,000.00

Smyth Wythe Airport Commission
Check Detail
July 29 through September 22, 2022

Type	Num	Date	Name	Expense Account	Paid Amount
Check	1088	09/22/2022	Scott Cleveland Landscape Corp	Maintenance - Facility	2,187.42
Check	1089	09/22/2022	State Electric	Maintenance - Facility	23.40
Check	1090	09/22/2022	GFL Environmental	Dumpster Fees	362.96
Check	1091	09/22/2022	Cooperative Financial Solutions	Equipment Fuel	1,061.65
Check	1092	09/22/2022	Rural Retreat Auto Parts	Maintenance - Fuel Truck	346.47
Check	1093	09/22/2022	GFL Environmental	Dumpster Fees	362.96
					218,504.14

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)

YEAR	MONTH	DAY OF MONTH	MONTH	AUGUST	MONTH	AUGUST	DAY OF MONTH	MONTH	AUGUST	MKJ BASED	TYPE				SERVICE USED		# OF RNWY ACTIVITIES	
											Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC		HAGR 7
COMPANY AND/OR PURPOSE																		
1	MCM.	8-1-22	412SR															026-1
2			912TB															026-1
3			516MT															RAMP
4			816WG															026-1
5	TUES	8-2-22	32004															026-2
6			816WG															026-1
7			541MT															026-1
8			C-6TPI															026-2
9			168233															026-2
10			167918															026-2
11			41539															026-2
12			912TB															026-1
13	Wed.	8-3-22	11450															080-2

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)

YEAR	MONTH	DAY OF MONTH	AUGUST	MONTH	MKJ BASED	TYPE					SERVICE USED		# OF RNWY ACTIVITIES	
						Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC	HAGR 7		
					COMPANY AND/OR PURPOSE									
1	8-3-22		720CU		✓	✓						✓		026-1
2			859SA			✓								026-1
3			34208			✓								026-1
4			3445E		✓	✓								026-2
5			168325							✓		✓		026-2
6	8-4-22	THURS	412SR		✓	✓						✓		026-2
7			6136J			✓								026-2
8			116CA			✓						✓		026-2
9			749SE			✓						✓		026-2
10	Friday	8-5-22	28GH			✓								026-2
11			541MT							✓				026-1
12	Saturday	8-6-22	580RV			✓						✓		026-2
13														

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)

YEAR	MONTH	DAY OF MONTH	AUGUST	MONTH	MKJ BASED	TYPE					SERVICE USED		# OF RNWY ACTIVITIES
						Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC	HAGR 7	
					COMPANY AND/OR PURPOSE								
1	SUN	8/7/22	168650							✓			026-2
2			168643							✓			026-2
3	Mon.	8-8-22	508PC					✓					026-2
4			7133E							✓			026-2
5			16136J			✓							026-1
6			20287							✓			RAMP
7	Tues	8-9-22	168325							✓			026-2
8			168672							✓			026-2
9			168643							✓			026-2
10			7832R			✓							026-2
11			412SR		✓								026-2
12	wed.	8-10-22	541MT							✓			026-1
13			412SR		✓								026-2

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)

YEAR	MONTH	DAY OF MONTH	AUGUST	MONTH	#	MKJ BASED	TYPE					SERVICE USED		# OF RNWY ACTIVITIES			
							Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC	HAGR 7				
		Thurs.															
1	8-11-22		541MT										✓				026-1
2			18705			✓		✓					✓				026-1
3	Friday 8-12-22		412SR			✓		✓									026-1
4			910KC										✓				RAMP
5			412SR			✓		✓					✓				026-1
6			148622										✓				080-2
7			910KC										✓				RAMP
8			8740C					✓									026-
9			541MT														RAMP
10			166725										✓				026-2
11			7728J					✓									026-2
12	Sat 8/13/22		139DA					✓									026-2
13			29915														026-2

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)

YEAR	MONTH	DAY OF MONTH	AUGUST	MONTH	MKJ BASED	TYPE					SERVICE USED		# OF RNWY ACTIVITIES	
						Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC	HAGR 7		
					COMPANY AND/OR PURPOSE									
1	Sat	8/13/22	8X1CD			✓								026-2
2			77285			✓					✓			026-2
3			818GT		✓	✓								080-2
4	Mon.	8-15-22												
5	Tues	8-16-22	57452							✓				Ramp
6	wed.	8-17-22	57452							✓				026-1
7			7133A							✓				Ramp
8			2144A		✓									080-2
9			16833							✓				080-2
10			168618							✓				
11			168636							✓				
12	Thurs	8-18-22	757HX			✓								026-2
13			166685							✓				026-2

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)

YEAR	MONTH	DAY OF MONTH	AUGUST	MONTH #	MKJ BASED	TYPE					SERVICE USED		# OF RNWY ACTIVITIES				
						Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC	HAGR 7					
2022	August																
1	Aug 5	8-10-22	168299														026-2
2			912TB														026-2
3			6019Q														026-3
4			936CP														026-1
5			166726														026-2
6			168222														026-2
7	Friday	8-19-22	9562P														080-2
8	Saturday	8-20-22	412SR														026-2
9			63VT														026-2
10			93MC														026-2
11	Mon.	8-22-22	628G														026-2
12			19-1264														026-2
13			7495E														026-1

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)													
YEAR	MONTH	DAY OF MONTH	AUGUST	MONTH	MKJ BASED	TYPE				SERVICE USED		# OF RNWY ACTIVITIES	
						Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC		HAGR 7
					COMPANY AND/OR PURPOSE								
		Tues.											
1	8-23-22		912TB		✓	✓							026-2
2			4576X			✓					✓		026-2
3			827TF			✓							026-1
4			168029							✓			026-2
5	Wed.	8-24-22	168325							✓			026-2
6	Thurs.	8-25-22	168325							✓			026-2
7			2144A			✓						✓	026-1
8			278A2			✓							026-1
9			187D5		✓	✓							026-1
10	Friday	8-26-22	6136J			✓							026-1
11			912TB		✓	✓							026-1
12	Sat	8/27/22	758U			✓							026-2
13			69AP			✓					✓		026-3

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)													
YEAR	MONTH	AUGUST	DAY OF MONTH	MONTH #	MKJ BASED	TYPE				SERVICE USED		# OF RWY ACTIVITIES	
						Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC		HAGR 7
					COMPANY AND/OR PURPOSE								
1	SUN	8/28/22		169AA		✓					✓		026-2
2				551DN					✓				080-2
3	MON	8/29/22		9974B		✓							080-2
4				749SE		✓					✓		026-1
5	TUES.	8-30-22		749SE		✓							026-1
6				90508		✓					✓		026-2
7				9415H	✓	✓							026-4
8				749SE		✓					✓		026-2
9				2232E		✓					✓		026-1
10				8424015							✓		026-2
11				2710J			✓						026-1
12	WED.	8-31-22		2232E		✓							026-1
13				8424015							✓		026-2

ACTIVITY CHART FOR MOUNTAIN EMPIRE AIRPORT (MKJ)

YEAR	MONTH	DAY OF MONTH	AUGUST	MONTH	MKJ BASED	TYPE					SERVICE USED		# OF RWY ACTIVITIES				
						Single Piston	Multi Piston	Turbo Prop	Jet	Helo	FUEL PURC	HAGR 7					
					COMPANY AND/OR PURPOSE												
		wed															
1	8-31-22	9415H			✓	✓						✓					026-2
2		39CF				✓						✓					026-2
3		8186T			✓												026-2
4		168650								✓		✓					026-2
5		168643								✓		✓					026-2
6		168325								✓		✓					026-2
7		18905			✓												026-2
8		168650								✓		✓					026-4
9		168643								✓		✓					026-4
10		168325								✓		✓					026-4
11																	
12																	
13																	

Applicant Name	Property Owner Name	Cost of Construction	Mechanical:	Electrical:	Plumbing, Gas	Description of Proposed Improvements	Job Site Street Address	Zoning
Josh Shelton	CALHOUN BRIAN	\$13,500.00		\$1,500.00		Roof over existing concrete patio with some can lights and ceiling fan	130 Eagle Drive	R-1
Myron Hayes	Wise Developments, LLC	\$15,000.00				Remove wall in IT closet and replace ceiling tiles.	165 Peppers Ferry Road	B-2
Fox Holdings		\$5,500.00	\$500.00	\$500.00	\$100.00	Install new Mobile home	1380 Oldstage Rd	R-1
Noah Malavolti		\$0.00				Change of use, Business to Residential	340 West Monroe St	B-2DT
Sarvapritsingh chavla		\$59,000.00				Exterior walkways and stairs repair.	1160 east main street	B-2
Timothy Spraker		\$995.00				Asbestos removal	1125 Tazewell St	R-2
Kevin Varney	Chris Fox	\$9,000.00				16 ft X 14 ft	160 Century Court	R-1
Joseph Hutchinson		\$15,000.00		\$5,000.00		We would like to finish our basement and add 2 bedrooms to the space.	552 Blackberry Drive	
Mark Shumate		\$190,931.00	\$1,200.00	\$1,350.00	\$1,350.00	Deliver and set doublewide with two 5'-0"x5'-0" treated lumber decks.	2082 West Lee Hwy	A-1
Total		\$308,926.00	\$1,700.00	\$8,350.00	\$1,450.00			

Owner Name	Applicant Name	Electrical Cost:	Plumbing Cost:	Mechanical Cost:	Description of Proposed Improvements	Street Address	Zoning
	Chad Reeves	\$1,600.00		\$7,000.00	New Gas furnace and Gas will be done by another contractor. Gas contractor will obtain there own permit	870 North 12th St	R-1
KAY JACKSON	Aaron Robinson		\$1,200.00		REPLACE SEWER LINE	615 ROLLING HILL DRIVE	R-1
Regina Pike	James Bishop	\$7,600.00		\$3,800.00	24 kw generator with an automatic trasfer switch and running a gas line to the generator	345 Van Mar Dr	R-1
	Randy Compton			\$7,650.00	Installing new Gas Furnace System	380 East Ridge	R-3
	David Lane			\$1,000.00	Type 1 Range Hood	955 Peppers Ferry Road	B-1
Tom Smith	Tony Seagle			\$5,800.00	Install two zone mini splits	360 E Spiller St	R-2
Michael Lineberry	James Bishop			\$13,500.00	Changing out HVAC gas equipment	485 Lakeview Dr	R-1
April Montgomery	Tony Seagle	\$11,800.00			Electrical upgrade and panel/disconnect	690 E Lexington St	R-2
	Andy Sayers	\$698.00			GFCI Outlets and overhead light fixture	680 West Main	B-2DT
RGM Properties, Inc	Robert Melton	\$100.00			inspection to reinstall the meter, tenants reconnected illegally so AEP pulled the meter	400 West Spiller Street	R-2
	Mary Nichols			\$6,495.00	New HVAC System complete with new duct work	485 South 12th St	R-3
Total		\$21,798.00	\$1,200.00	\$45,245.00			

Name of Applicant	Name of the Property Owner	Fence Structure Cost	Electrical Cost:	Description of Proposed Improvements	Job Site Street Address	Zoning
Rickey Smith	WAGONER JOHN JACOB	\$2,499.00		6ft tall solid vinyl fence	255 Calhoun St	M-1
Robert McWhirter		\$3,000.00		Build a privacy fence, 90% solid, along the property line between 340 and 360 E Washington, matching the recently approved and built fence	340 E Washington St	R-1M
Total		\$5,499.00				

Applicant Name	Property Owner Name	Cost of Construction	Electrical Cost	Mechanical Cost	Plumbing Cost	Description of Proposed Improvements	Job Site Street Address	Zoning
Jeffrey Von Dauber		\$9,000.00				24'x26' metal accessory building	1020 west main st	B-2
Total		\$9,000.00	\$0.00	\$0.00				

Applicant Name	Property Owner Name	Cost of Construction	Electrical Cost	Mechanical Cost	Description of Proposed Improvements	Job Site Street Address	Zoning
Trish Thompson		\$3,275.00			Per attached drawing. Fabricate and install Plate Metal Letters for the side of the building. Remove the existing wall sign at the current location.	570 East Main Street	B-2DT
Trish Thompson		\$1,850.00			Installing (1) set of 37"x96-1/2"x1" Thick PVC Letters/Logo as noted in the reference drawing JB82206-S-01.	955 Peppers Ferry Road	B-1
Trish Thompson		\$9,080.00	\$1,000.00		(1) SF Frame on Frame Wall Sign with Custom Shaped Aluminum Backer Panel and 1/4" Plate Aluminum "Eyes" and Illuminated Channel Letters	290 East Monroe Street	B-2DT
VICKIE CAROSI		\$6,820.69			REMOVE ASHLEY LETTERS FROM FRONT OF BUILDING ONLY INSTALL NEW ASHLEY LETTERS ONLY	270 EAST MAIN ST	B-2DT
William Smith		\$75,000.00			Replace wooden billboards with steel structures.	520 Chapman Rd.	B-2
Total		\$96,025.69	\$1,000.00	\$0.00			

Total		\$441,248.69	\$3,900.00	\$53,595.00	\$1,450.00		
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